



SAMPLE APPLICATION FORM

The closing date for applying for courses starting in autumn 2020 is **1.00 pm (UK time) on 27 November 2019**. Applications must reach us by the deadline. We do not accept late applications.

PERSONAL DETAILS		
First/Given Name(s):	Title:	Date of Birth:
Surname/Family Name:	Previous Name(s) if any:	
Address Line 1: Line 2: Town/City: County: Postcode:	Other Contact Details Telephone: Mobile: Email:	

FUNDING - UK WORKING	
See www.leeds.ac.uk/chpccp/funding.html and www.leeds.ac.uk/chpccp/internationalfunding.html	
What is your nationality?	
<input type="checkbox"/> British	<input type="checkbox"/> Tick if you have dual nationality
<input type="checkbox"/> Other European Union/European Economic Area/Switzerland Please state which country:	Please give details if you have Dual Nationality and/or Other Nationality:
<input type="checkbox"/> Other nationality You must submit with your application a copy of the details page of your passport and any paperwork you have from the UK authorities such as a Residence Permit.	
Do you have the right to work in the UK without restriction? NO <input type="checkbox"/> YES <input type="checkbox"/>	
If yes, please give details of why you have the right to work in the UK:	

FUNDING - SELF-FUNDED COURSES	
Some course centres may not have self-funded places. Please see www.leeds.ac.uk/chpccp/funding.html and www.leeds.ac.uk/chpccp/internationalfunding.html for further details on which course centres are involved.	
Are you willing and able to provide your own funding? NO <input type="checkbox"/> YES <input type="checkbox"/>	
If yes, please complete the questions below.	
How will you fund yourself? <input type="checkbox"/> Personal/family resources <input type="checkbox"/> Loan <input type="checkbox"/> Studentship/Scholarship <input type="checkbox"/> Employer <input type="checkbox"/> Sponsorship <input type="checkbox"/> Other	For Other, please give details:
What country were you born in?	

What country are you ordinarily resident in?	
Do you require a visa to study in the UK?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Briefly outline your understanding of the role of the clinical psychologist within mental health care systems in the UK.	
1,500 character limit for this question.	

CLINICAL PSYCHOLOGY - COURSE CENTRES

List in numerical order the four clinical psychology course centres you want to apply to. Please **do not** list them in order of preference as this plays no part in selection. Please see our website for details of the funding arrangements for these course centres: www.leeds.ac.uk/chpccp/funding.html

	Code	Course Centre Name		Code	Course Centre Name
A			B		
C			D		

CLINICAL PSYCHOLOGY - SELF-FUNDED X COURSE CENTRES

Please select the self-funded clinical psychology course centres you want to apply to. You must have indicated in the Funding section that you are willing and able to provide your own funding for these options to be available.

<input type="checkbox"/> 05 - X - University of East Anglia - self-funded	<input type="checkbox"/> 08 - X - University of Essex - self-funded
<input type="checkbox"/> 09 - X - University of Exeter - self-funded	<input type="checkbox"/> 11 - X - University of Hertfordshire - self-funded
<input type="checkbox"/> 15 - X - University of Leicester - self-funded	<input type="checkbox"/> 17 - X - University of Manchester - self-funded
<input type="checkbox"/> 18 - X - Newcastle University - self-funded	<input type="checkbox"/> 21 - X - Plymouth University - self-funded
<input type="checkbox"/> 22 - X - Royal Holloway - self-funded	<input type="checkbox"/> 24 - X - University of Sheffield - self-funded

BASICS - GRADUATE BASIS FOR CHARTERED MEMBERSHIP (GBC) OF THE BRITISH PSYCHOLOGICAL SOCIETY (BPS)

See www.leeds.ac.uk/chpccp/entryacademic.html

What route have you taken/are you taking to GBC?

<input type="checkbox"/> Undergraduate UK/Irish accredited degree. Please give details of the qualification.	University: Title (eg BSc, MSc): Main Subjects (eg Psychology with Sociology): Have you completed this qualification?	YES <input type="checkbox"/> You must submit with your application the academic transcript for this qualification. You must also submit a document that confirms your GBC status. Please indicate which document you are providing: <input type="checkbox"/> Letter from the BPS stating that I have GBC <input type="checkbox"/> Letter from this University stating that this qualification gives me GBC <input type="checkbox"/> My academic transcript states that this qualification gives me GBC
<input type="checkbox"/> Postgraduate UK/Irish accredited conversion course. Please give details of the qualification.		NO <input type="checkbox"/> If you are due to get the results of your qualification in December/January please see www.leeds.ac.uk/chpccp/year.html for more information. If you are due to complete your qualification next summer we do not need an academic transcript or a document to confirm GBC at this stage.

<input type="checkbox"/> Other qualifications assessed individually by the BPS.	You must submit with your application the letter from the BPS stating that you have Graduate Basis for Chartered Membership. You must also submit an academic transcript for the qualification you have which is equivalent to a UK undergraduate degree. If this transcript is not in English please also provide an official translation.
<input type="checkbox"/> BPS Qualifying Exam	You must submit with your application the letter from the BPS confirming that you successfully completed the Qualifying exam. You must also submit an academic transcript for the qualification you have which is equivalent to a UK undergraduate degree. If this transcript is not in English please also provide an official translation.
For Clearing House use only: <input type="checkbox"/> Document confirming GBC status attached.	

BASICS - ENGLISH LANGUAGE	
See www.leeds.ac.uk/chpccp/internationalenglish.html	
Is English your first language (or are you English/Welsh bilingual)?	
YES <input type="checkbox"/>	No further information required.
NO <input type="checkbox"/> Have any of your University qualifications been taught and examined in English? Courses you have not completed are not included.	YES <input type="checkbox"/> Please state which qualifications were in English: NO <input type="checkbox"/> You must submit evidence of your ability in English Language with your application. This should be an IELTS test taken in the last two years. (If you do not have the IELTS results yet, please give details in the final question in the Personal Statements section.)

BASICS - OTHER LANGUAGES
Are you fluent in any languages other than English? If so, please list them below.

BASICS - DISABILITY SCHEME	
See www.leeds.ac.uk/chpccp/disability.html	
Do you have a disability and want your application to be considered under the scheme? (This only applies if the course centres you have applied to are involved in the Disability Scheme.)	<input type="checkbox"/> YES <input type="checkbox"/> NO

REFERENCES	
Please give contact details for your referees. You will need an Academic reference and an Experience reference each written by only one person. If your Experience reference is not from your current employer, or if you need to use a referee with whom you have a personal connection, you must explain this choice (in the Personal Statements section). For more guidance on choosing your referees please see www.leeds.ac.uk/chpccp/references.html . Once you have confirmed that we can contact your referees, they will be emailed to request a reference. You must provide a workplace email address as we will not use personal email accounts (eg hotmail, gmail etc) to contact referees.	
Academic Referee	Relevant Experience Referee
Name Title: First/Given Name: Surname/Family Name:	Name Title: First/Given Name: Surname/Family Name:

Address Organisation: Line 1: Line 2: Town/City: County: Postcode:	Address Organisation: Line 1: Line 2: Town/City: County: Postcode:
Other Contact Details Telephone: Fax: Email: <input type="checkbox"/> Tick if you don't know their email address	Other Contact Details Telephone: Fax: Email: <input type="checkbox"/> Tick if you don't know their email address

QUALIFICATIONS - SCHOOL QUALIFICATIONS				
List all A/AS Levels, Highers or equivalent school qualifications.				
Give the country you studied in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales.				
Institution you studied at and the Country you studied in (eg Anytown School, England)	Date Completed (mm/yyyy)	Qualification type (eg A Level)	Subject(s) (eg Biology)	Grade/Mark

QUALIFICATIONS - UNIVERSITY QUALIFICATIONS					
List all University level qualifications, including any current courses. Please include full details of any qualifications you have already mentioned in the Basics section.					
Give the country you studied in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales. Qualification type is Doctorate, Masters, Bachelor, Diploma or Other					
Institution you studied at and the Country you studied in (eg University of Anytown, England)	Dates (mm/yyyy)	Qualification type (see above)	Qualification title (eg BSc)	Main Subject(s) (eg Psychology and Business)	Class & Division/ Grade
	From: To:				
	From: To:				
	From: To:				
	From: To:				
	From: To:				

RELEVANT EXPERIENCE - OCCUPATIONAL and/or RESEARCH EXPERIENCE

List all relevant experience.

Dates should be in the dd/mm/yyyy format eg 15/09/2018. For current posts state "current" in Date to.

* FTE months is for Clearing House use only and will be completed automatically by our website.

Status is paid or voluntary.

Sector is NHS, Social Services, Education, Private, Charitable or Other.

Give the country you worked in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales.

Give your Area of Work/Research eg adult mental health.

Give a brief description of the Main Duties of this post (200 character limit).

Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
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RELEVANT EXPERIENCE - OTHER EXPERIENCE
<p>If there are any periods of your adult life not accounted for in the Experience and Qualifications sections, such as time spent travelling, other work experience, periods of unemployment etc, please give dates and a brief description of your activities (eg 09/2016 to 03/2017 travelling in South America).</p> <p style="text-align: right;">700 character limit for this question.</p>

PERSONAL STATEMENTS - REFLECTION ON YOUR WORK/RESEARCH EXPERIENCE
<p>In what way have your work and/or research experiences made you a better candidate for training in clinical psychology?</p> <p style="text-align: right;">3,000 character limit for this question.</p>
<p>Please give details of any publications/dissemination resulting from your work.</p> <p style="text-align: right;">1,500 character limit for this question.</p>

PERSONAL STATEMENTS - BACKGROUND INFORMATION	
What would you hope to gain from training?	750 character limit for this question.
Other information about yourself eg activities/interests apart from psychology.	750 character limit for this question.
If your experience reference is not from your current employer please give details of the reasons for this. Also, you should not normally ask your close relations, members of your immediate household or your business partner to be your referee, but if you cannot avoid using such a referee you must explain why and state the nature of the relationship here.	700 character limit for this question.
If there are any other factors relevant in assessing your application please give brief details here.	700 character limit for this question.

You answer this when you start an application on our website and when you submit an application.

In accordance with the General Data Protection Regulation (GDPR), I give my consent for:

- The Clearing House to share basic information about me with my referees in order to collect my references.
- The information provided by myself and by my referees to be used by the Clearing House to process my application and manage my user account, including contacting me where necessary.
- The information provided by myself and by my referees to be retained and made available for: use in future applications I may make; use by the Clearing House to manage my user account; use for the purposes of audit, research and service enhancement by both the Clearing House and the Course Centres I am applying to.

I give my consent

You answer this when you submit an application

In accordance with the General Data Protection Regulation (GDPR), I give my consent for:

- The information provided by myself and by my referees to be used by Course Centres in their selection process and for general student/staff administration purposes, including contacting me where necessary.
- The Clearing House and Course Centres to contact third parties to verify the information provided by myself and by my referees, and for those third parties to release personal data about me in the verification process.

I give my consent

You answer this when you submit an application

The Clearing House occasionally receives requests to contact applicants about research/audit projects being conducted by third parties (eg other clinical psychology course centres). Can we contact you about this? (See www.leeds.ac.uk/chpccp/dataprotection.html for further details).

I give my consent

I do not give my consent

You answer this when you submit an application

I certify that the information I have submitted in my application as a whole is correct and complete to the best of my knowledge.

I agree to the declaration

When you submit your application you are confirming that the information you give is correct and complete. If the Clearing House or the Course Centres believe that you or any other person has given false information in your application or in your references; has omitted any information requested in the application, references, guidance, or on our website or our online application system; has omitted other material information; or has made any misrepresentation in the information given; we will take the necessary steps to check the authenticity of your application. The Clearing House and the Course Centres reserve the right at any stage to ask you to give further details on any aspect of your application eg proof of identification, status, academic qualifications etc. If you do not provide satisfactory information within the given time period, or if any part of your application is found to be fraudulent in any way, the Clearing House and the Course Centres reserve the right to cancel your application and withdraw any offers.

The factual content of a sample set of applications may be checked and referees may be contacted on a random basis. For the purpose of preventing fraud, the Clearing House and the Course Centres reserve the right to disclose information on your application to outside agencies eg universities, employers, the British Psychological Society, the Home Office etc. Fees paid for applications cancelled due to fraud are not refundable.

The Clearing House can accept no responsibility for errors in the handling of applications howsoever caused. By accepting your application we are not confirming your eligibility for entry to courses. We treat all applications in strict confidence.

For more information about data protection and privacy please see the following page of our website: www.leeds.ac.uk/chpccp/dataprotection.html