

Expenses: Tim Peakman, Chief Operating Officer

Financial Year = 1 August to 31 July and Quarters = Aug-Oct / Nov-Jan / Feb-Apr / May-Jul

2018-19

Date (of travel)	Amount (£)	Type	Detail	Payment type	Notes
16/03/2018	£16.11	other	Sheffield Train Station - Sheffield CBI Offices Return	Expenses	Taxi
05/04/2018	£111.15	other	University of Leeds - St James's Hospital - Leeds Train Station Return	Expenses	Taxi
11/04/2018	£26.70	train travel	Chapel en le Frith - Liverpool Lime Street Return	Pre-Booked	
19/04/2018	£18.59	other	Leeds Train Station - Weetwood Hall Return	Expenses	Taxi - 2 people
30/04/2018	£122.70	train travel	Macclesfield - Bristol Return	Pre-Booked	REIMBURSEMENT Tickets refunded £113.70 Admin fee £9.00
30/04/2018	£42.00	other	Tideswell - Macclesfield Train Station Single	Pre-Booked	Taxi REIMBURSEMENT
01/05/2018	£42.00	other	Macclesfield Train Station - Tideswell Single	Pre-Booked	Taxi REIMBURSEMENT
22/05/2018	£131.90	train travel	Sheffield - Edinburgh Waverley Return	Pre-Booked	
22/05/2018	£10.50	other	Edinburgh Train Station - Edinburgh University Single	Expenses	Taxi - 2 people
14/06/2018	£244.00	train travel	Macclesfield - London Euston Return	Pre-Booked	REIMBURSEMENT
27/07/2018	£179.25	train travel	Macclesfield - London Euston Return	Pre-Booked	REIMBURSEMENT

Date (of travel)	Amount (£)	Type	Detail	Payment type	Notes
16/08/2018	£15.00	train travel	Purchase/Top up of Oyster Card	Pre-Booked	
20/09/2018	£57.50	accommodation	Leeds	Pre-Booked	Hotel 1 Night with Breakfast
20/09/2018	£14.00	other	Leeds	Pre-Booked	Car Parking 2 days
28/09/2018	£7.00	other	Leeds	Pre-Booked	Car Parking 1 day
03/10/2018	£7.00	other	Leeds	Pre-Booked	Car Parking 1 day
04/10/2018	£5.06	other	Leeds Train Station - Devonshire Hall Return Single	Expenses	Taxi
18/10/2018	£187.00	train travel	Macclesfield - London Euston Return	Pre-Booked	
27/10/2018	£3.00	other	Leeds	Pre-Booked	Car Parking 1 day
01/11/2018	£40.88	train travel	Macclesfield - Bristol Temple Meads Single	Pre-Booked	REIMBURSEMENT
01/11/2018	£72.00	accommodation	Bristol	Pre-Booked	Hotel 1 Night with Breakfast
02/11/2018	£6.31	other	Bristol Premier Inn - Bristol Temple Meads Train Station Single	Expenses	Taxi REIMBURSEMENT
02/11/2018	£39.46	train travel	Bristol Temple Meads - London Euston Single	Pre-Booked	REIMBURSEMENT Ticket refunded £27.30 Admin fee £12.16
02/11/2018	£86.44	train travel	London Euston - Macclesfield Single	Pre-Booked	REIMBURSEMENT Ticket refunded £73.30 Admin fee £12.94
02/11/2018	£40.88	train travel	Bristol Temple Meads - Macclesfield Single	Pre-Booked	REIMBURSEMENT

Date (of travel)	Amount (£)	Type	Detail	Payment type	Notes
08/11/2018	£17.65	other	Leeds Train Station - Weetwood Hall Return	Expenses	Taxi
06/12/2018	£317.30	train travel	Macclesfield - London Euston Return	Pre-Booked	REIMBURSEMENT
12/12/2018	£290.00	train travel	Macclesfield - London Euston Return	Pre-Booked	
14/12/2018	£7.00	other	Leeds	Pre-Booked	Car Parking 1 day
10/01/2019	£32.00	train travel	Leeds - London Kings Cross Single	Pre-Booked	REIMBURSEMENT Ticket refunded £29.00 Admin fee £3.00
10/01/2019	£106.50	accommodation	London	Pre-Booked	Hotel 1 Night with Breakfast. REIMBURSEMENT
11/01/2019	£68.00	train travel	London St Pancras - Sheffield Single	Pre-Booked	REIMBURSEMENT Ticket refunded £65.00 Admin fee £3.00
07/02/2019	£30.00	train travel	Leeds - London Kings Cross Single	Pre-Booked	REIMBURSEMENT Ticket refunded £29.00 Admin fee £1.00
08/02/2019	£66.00	train travel	London St Pancras International - Sheffield Single	Pre-Booked	REIMBURSEMENT Ticket refunded £65.00 Admin fee £1.00
21/03/2019	£169.60	train travel	Macclesfield - London Euston Return	Pre-Booked	
22/03/2019	£135.50	train travel	Macclesfield - Milton Keynes Central Return	Pre-Booked	REIMBURSEMENT Ticket refunded £133.50 Admin fee £2.00
30/03/2019	£7.00	other	Leeds	Pre-Booked	Car Parking 1 day
04/04/2019	£6.13	other	University of Leeds - Weetwood Hall Single	Expenses	Taxi

Date (of travel)	Amount (£)	Type	Detail	Payment type	Notes
16/04/2019	£147.00	train travel	Leeds - London Kings Cross Return	Pre-Booked	
16/04/2019	£216.14	accommodation	London	Pre-Booked	Hotel 1 Night with Breakfast
30/04/2019	£7.37	other	Bristol Temple Meads Train Station - Bristol University Single	Expenses	Taxi REIMBURSEMENT
30/04/2019	£8.39	other	Bristol City Centre - Bristol Temple Meads Train Station Single	Expenses	Taxi REIMBURSEMENT
30/04/2019	£67.45	train travel	Macclesfield - Bristol Temple Meads Return	Pre-Booked	REIMBURSEMENT Ticket refunded £65.45 Admin fee £2.00
08/05/2019	£17.60	train travel	Chapel En Le Frith - Manchester Oxford Road Return	Pre-Booked	
31/05/2019	£88.00	train travel	Macclesfield - London Euston Return	Pre-Booked	REIMBURSEMENT Ticket refunded £86.00 Admin fee £2.00
05/06/2019	£57.50	team subsistence	Business Dinner in Leeds	Expenses	Business Dinner - 2 people
14/06/2019	£109.60	train travel	Macclesfield - London Euston Return	Pre-Booked	
14/06/2019	£7.50	other	Macclesfield Train Station	Expenses	Car Parking 1 day
14/06/2019	£19.80	other	Tideswell - Macclesfield Train Station Single	Expenses	Mileage
18/06/2019	£77.50	train travel	Leeds - London Kings Cross Return	Pre-Booked	REIMBURSEMENT Ticket refunded £75.50 Admin fee £2.00

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18/06/2019	£221.50	accommodation	London	Pre-Booked	Hotel 1 Night with Breakfast
18/06/2019	£13.10	train travel	London Underground	Expenses	
21/06/2019	£8.72	other	Leeds Train Station - Weetwood Hall Single	Expenses	Taxi
03/07/2019	£125.00	train travel	Macclesfield - London Euston Return	Pre-Booked	REIMBURSEMENT Ticket refunded £123.00 Admin fee £2.00
04/07/2019	£30.00	train travel	Leeds - London Kings Cross Single	Pre-Booked	
04/07/2019	£193.83	accommodation	London	Pre-Booked	Hotel 1 Night with Breakfast
05/07/2019	£27.50	train travel	London St Pancras Int - Sheffield Single	Pre-Booked	
26/07/2019	£5.06	other	St James's Hospital Leeds - Leeds Train Station Single	Expenses	Taxi
19/08/2019	£124.15	train travel	Macclesfield - Milton Keynes Central Return	Pre-Booked	REIMBURSEMENT Ticket refunded £122.15 Admin fee £2.00
21/08/2019	£182.60	train travel	Macclesfield - London Euston Return	Pre-Booked	
21/08/2019	£8.00	other	Macclesfield Train Station	Expenses	Car Parking 1 day
21/08/2019	£19.80	other	Tideswell - Macclesfield Train Station Single	Expenses	Mileage
03/09/2019	£64.90	train travel	Macclesfield - Oxford Return	Pre-Booked	

Date (of travel)	Amount (£)	Type	Detail	Payment type	Notes
04/09/2019	£137.00	train travel	Macclesfield - London Euston Single	Pre-Booked	REIMBURSEMENT Ticket refunded £137.00
04/09/2019	£125.00	train travel	London Euston - Macclesfield Single	Pre-Booked	REIMBURSEMENT Ticket Refunded £125.00
06/09/2019	£5.00	other	University of Leeds - St James's Hospital Single	Expenses	Taxi
06/09/2019	£4.74	other	St James's Hospital - University of Leeds Single	Expenses	Taxi
24/09/2019	£19.00	train travel	Leeds - London Kings Cross Single	Pre-Booked	
24/09/2019	£228.98	accommodation	London	Pre-Booked	Hotel 1 Night with Breakfast
24/09/2019	£10.00	train travel	London Underground	Pre-Booked	Oyster Card
25/09/2019	£57.50	train travel	London Kings Cross - Leeds Single	Pre-Booked	
28/11/2019	£47.50	train travel	London Kings Cross - Leeds Single	Pre-Booked	REIMBURSEMENT Ticket refunded £46.50 Admin fee £1.00
30/09/2019	£284.00	train travel	Macclesfield - London Euston Return	Pre-Booked	REIMBURSEMENT Ticket refunded £282.00 Admin Fee £2.00
07/10/2019	£173.60	train travel	Macclesfield - London Euston Return	Pre-Booked	
07/10/2019	£4.40	other	Macclesfield Train Station	Expenses	Car Parking 1 Day
07/10/2019	£19.80	other	Tideswell - Macclesfield Train Station Single	Expenses	Mileage

Date (of travel)	Amount (£)	Type	Detail	Payment type	Notes
09/10/2019	£156.00	train travel	Macclesfield - London Euston Return	Pre-Booked	REIMBURSEMENT Ticket refunded £154.00 Admin fee £2.00
12/10/2019	£7.00	other	Leeds	Pre-Booked	Car Parking 1 Day
14/10/2019	£8.97	other	Leeds Train Station - Weetwood Hall Single	Expenses	Taxi
28/10/2019	£62.20	accommodation	Leeds	Pre-Booked	Hotel 1 Night with Breakfast
06/11/2019	£9.00	other	Leeds Train Station - Weetwood Hall Single	Expenses	Taxi (2 people)
20/11/2019	£94.50	accommodation	Leeds	Pre-Booked	Hotel 1 Night with Breakfast
21/11/2019	£7.32	other	University of Leeds to Weetwood Hall Single	Expenses	Taxi
25/11/2019	£30.00	train travel	Leeds - London Kings Cross Single	Pre-Booked	REIMBURSEMENT Ticket refunded £29.00 Admin fee £1.00
27/11/2019	£190.20	accommodation	London	Pre-Booked	Hotel 1 Night.
12/12/2019	£106.80	train travel	Macclesfield - Bristol Temple Meads Return	Pre-Booked	REIMBURSEMENT Ticket refunded £104.80 Admin fee £2.00
13/12/2019	£7.00	other	Leeds	Pre-Booked	Car Parking 1 Day