



## Fieldwork Risk Assessment

### Fieldwork Project Details

Faculty  
School/Service

Location of  
Fieldwork

Brief description of Fieldwork activity and purpose

#### Organiser Details

Course Leader

Departmental Co-ordinator

Nature of visit

#### Contact details

*Name, email, telephone*

*Size of Group, lone working, staff, postgraduate, undergraduate*

### Hazard Identification

*Identify all hazards specific to fieldwork trip and activities, describe existing control measures and identify any further measures required.*

#### HAZARD(S)

##### Nature of the site

*School, college, university,  
remote area, laboratory, office,  
workshop, construction site, farm,  
etc*

##### Process

*Operating machinery, electrical  
equipment, driving vehicles,  
handling or working with animals  
etc*

##### Transport

*Mode of transport*

##### Equipment

*manual handling risks, operation  
of machinery, tools, use of  
specialist equipment etc*

##### Violence

*potential for violence (previous  
incidents etc)*

#### CONTROL MEASURES

*(e.g. alternative work methods, training, supervision, protective equipment)*



<b>Individual(s)</b> <i>medical condition(s), young, inexperienced, disabilities etc</i>	
<b>Work Pattern</b> <i>time and location e.g. shift work, work at night</i>	
<b>Other</b> <i>e.g. temperature, humidity, confined spaces</i>	

<b>Additional Control Measures</b>	
<b>Training</b> <i>Identify level and extent of information; instruction and training required consider experience of workers</i>	
<b>Supervision</b> <i>Identify level of supervision required e.g. full time, Periodic telephone/radio contact</i>	
<b>Other Controls</b> <i>e.g. background checks for site visits</i>	
<b>Identify Persons at Risk</b> <i>This may include more individuals than the fieldwork participants e.g. other employees of partner organisations</i>	
<i>Copy of other Organisation's risk assessment attached?</i>	
<b>Additional Information</b> <i>relevant to the one working activity including existing control measures; information instruction and training received, supervision, security, increased lighting, emergency procedures, first aid provision etc.</i>	



<b>Assessment carried out by</b>	Name:	
	Signature:	
	Date:	
<b>Names of person(s) involved in Fieldwork</b> <i>N.B: This can take the form of a class register when large group work</i>	Name:	
	Signature:	
	Date:	
<b>Name of responsible officer</b> <i>e.g. PI, etc</i>	Name:	
	Signature:	
	Date:	