

Lone working risk assessment

Service

Location

Brief Description of Lone Work Activity

Hazard Identification

Identify all hazards specific to lone working activity, describe existing control measures and identify any further measures required.

HAZARD(S)

CONTROL MEASURES

(e.g. alternative work methods, training, supervision, protective equipment)

Workplace and Conditions;

remote area, laboratory, confined space, workshop, Safe means of entry, exit, adequate illumination, heating etc

Process;

work with electrical systems, cryogenic gases etc

Equipment;

manual handling risks, operation of emergency controls etc

Violence;

potential for violence (previous incidents etc)

Individual;

medical condition, individual vulnerabilities, young, inexperienced, disabilities, expectant mothers etc

Work Pattern;

time (alone all day/out of hours?) and location (isolated/remote)

Other;

Additional Control Measures:

Training:

Identify level and extent of information; instruction and training required consider experience of workers

Supervision:

Identify level of supervision required

Periodic telephone/radio etc contact or site visits to lone workers/buddy system

Automatic warning devices e.g. sensors etc.

Manual warning devices e.g. panic alarms etc

Other:

Identify Persons at Risk:

This may include more individuals than the lone worker e.g. if Estates Security Services become involved Consider lone worker, core services (maintenance/cleaning staff etc.), contractors, students, visitors

Additional Information:

relevant to the one working activity including existing control measures; information instruction and training received, supervision, security, increased lighting, emergency procedures, first aid provision etc.

Assessment carried out by	Name:	<input style="width: 95%;" type="text"/>
	Signature:	<input style="width: 95%;" type="text"/>
	Date:	<input style="width: 95%;" type="text"/>
Names of person(s) involved in lone working	Name:	<input style="width: 95%;" type="text"/>
	Signature:	<input style="width: 95%;" type="text"/>
	Date:	<input style="width: 95%;" type="text"/>
Name of responsible officer e.g. PI, Safety Supervisor, etc	Name:	<input style="width: 95%;" type="text"/>
	Signature:	<input style="width: 95%;" type="text"/>
	Date:	<input style="width: 95%;" type="text"/>