



SAMPLE APPLICATION FORM

The closing date for applying for courses starting in autumn 2020 is:

1.00 pm (UK time) on 18 November 2020.

Applications must reach us by the deadline. We do not accept late applications.

Personal Details

Please give your name and contact details
Name and Date of Birth Title: First/Given Name: Surname/Family Name: Previous Name(s) if any: Date of Birth:
Address Line 1: Line 2: Town/City: County: Postcode:
Other Contact Details Telephone: Mobile: Email:

Funding - UK Working

What is your nationality? See www.leeds.ac.uk/chpccp/funding.html and www.leeds.ac.uk/chpccp/internationalfunding.html
<input type="checkbox"/> British No further information required
<input type="checkbox"/> Other European Union/European Economic Area/Switzerland Please state which country:
<input type="checkbox"/> Other nationality Please complete the questions below.
<input type="checkbox"/> Tick if you have dual nationality Please give details of your nationality:

Details for Other Nationality

You must submit with your application a copy of the details page of your passport and any paperwork you have from the UK authorities such as a Residence Permit.

Please give details of your nationality:

Do you have the right to work in the UK without restriction?

- NO
 YES

If yes, please give details of why you have the right to work in the UK:

Funding - Self-Funded Courses

Some course centres may not have self-funded places. For further details on which course centres are involved please see www.leeds.ac.uk/chpccp/internationalfunding.html and www.leeds.ac.uk/chpccp/funding.html.

Are you willing and able to provide your own funding? <input type="checkbox"/> NO No further information required <input type="checkbox"/> YES Please complete the questions below.
How will you fund yourself? <input type="checkbox"/> Personal/family resources <input type="checkbox"/> Loan <input type="checkbox"/> Studentship/Scholarship <input type="checkbox"/> Employer <input type="checkbox"/> Sponsorship <input type="checkbox"/> Other – please give details:
What country were you born in?
What country are you ordinarily resident in?
Do you require a visa to study in the UK? <input type="checkbox"/> YES <input type="checkbox"/> NO
Briefly outline your understanding of the role of the clinical psychologist within mental health care systems in the UK. 1,500 character limit for this question.

Clinical Psychology - Course Centres

List in numerical order the four clinical psychology course centres you want to apply to. Please do not list them in order of preference as this plays no part in selection. Please see our website for details of the funding arrangements for these course centres:

www.leeds.ac.uk/chpccp/funding.html

Code	Course Centre Name

Clinical Psychology - Self-Funded X Course Centres

Please select the self-funded clinical psychology course centres you want to apply to. You must have indicated in the Funding section that you are willing and able to provide your own funding for these options to be available.

05 - X - University of East Anglia - self-funded
 08 - X - University of Essex - self-funded
 09 - X - University of Exeter - self-funded
 11 - X - University of Hertfordshire - self-funded
 17 - X - University of Manchester - self-funded
 18 - X - Newcastle University - self-funded
 22 - X - Royal Holloway - self-funded
 24 - X - University of Sheffield - self-funded

Basics - Graduate Basis for Chartered Membership (GBC) of the British Psychological Society (BPS)

What route have you taken/are you taking to GBC?
See www.leeds.ac.uk/chpccp/entryacademic.html

Undergraduate UK/Irish accredited degree.
 Please give details of the qualification below.

Postgraduate UK/Irish accredited conversion course.
 Please give details of the qualification below.

Other qualifications assessed individually by the BPS.
 You must submit with your application the letter from the BPS stating that you have Graduate Basis for Chartered Membership.
 You must also submit an academic transcript for the qualification you have which is equivalent to a UK undergraduate degree. If this transcript is not in English please also provide an official translation

BPS Qualifying Exam.
 You must submit with your application the letter from the BPS confirming that you successfully completed the Qualifying exam.
 You must also submit an academic transcript for the qualification you have which is equivalent to a UK undergraduate degree. If this transcript is not in English please also provide an official translation.

Details for UK/Irish accredited qualifications

University:

Title (eg BSc, MSc):

Main Subjects (eg Psychology with Sociology):

Have you completed this qualification?

YES

You must submit with your application the academic transcript for this qualification. You must also submit a document that confirms your GBC status. Please indicate which document you are providing:

Letter from the BPS stating that I have GBC

Letter from this University stating that this qualification gives me GBC

My academic transcript states that this qualification gives me GBC

NO

If you are due to get the results of your qualification in December/January please see www.leeds.ac.uk/chpccp/year.html for more information. If you are due to complete your qualification next summer we do not need an academic transcript or a document to confirm GBC at this stage.

For Clearing House use only:

Document confirming GBC status attached.

Basics - English Language

Is English your first language (or are you English/Welsh bilingual)?

See www.leeds.ac.uk/chpccp/internationalenglish.html

YES No further information required

NO

Have any of your University qualifications been taught and examined in English? Courses you have not completed are not included.

YES Please state which qualifications were in English:

NO

You must submit evidence of your ability in English Language with your application. This should be an IELTS test taken in the last two years. (If you do not have the IELTS results yet, please give details in the final question in the Personal Statements section.)

Basics - Other Languages

Are you fluent in any languages other than English? If so, please list them below.

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Basics - Disability Scheme

Do you have a disability and want your application to be considered under the scheme? (This only applies if the course centres you have applied to are involved in the Disability Scheme.) See www.leeds.ac.uk/chpccp/disability.html

- YES
 NO

References

Please give contact details for your referees.

You will need an Academic reference and an Experience reference each written by only one person. If your Experience reference is not from your current employer, or if you need to use a referee with whom you have a personal connection, you must explain this choice (in the Personal Statements section). For more guidance on choosing your referees please see www.leeds.ac.uk/chpccp/references.html.

Once you have confirmed that we can contact your referees, they will be emailed to request a reference. **You must provide a workplace email address as we will not use personal email accounts (eg hotmail, gmail etc) to contact referees.**

Academic Referee

Name

Title:

First/Given Name:

Surname/Family Name:

Address

Organisation:

Line 1:

Line 2:

Town/City:

County:

Postcode:

Other Contact Details

Telephone:

Fax:

Email:

- Tick if you don't know their email address

Relevant Experience Referee

Name

Title:

First/Given Name:

Surname/Family Name:

Address Organisation: Line 1: Line 2: Town/City: County: Postcode:
Other Contact Details Telephone: Fax: Email: <input type="checkbox"/> Tick if you don't know their email address

Qualifications - School Qualifications

List all A/AS Levels, Highers or equivalent school qualifications.

Give the country you studied in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales.

Institution you studied at and the Country you studied in (eg Anytown School, England)	Date Completed (mm/yyyy)	Qualification type (eg A Level)	Subject(s) (eg Biology)	Grade/Mark

Qualifications - University Qualifications

List all University level qualifications, including any current courses.

Please include full details of any qualifications you have already mentioned in the Basics section.

Give the country you studied in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales.

Qualification type is Doctorate, Masters, Bachelor, Diploma or Other

Institution you studied at and the Country you studied in (eg University of Anytown, England)	Dates (mm/yyyy)	Qualification type (see above)	Qualification title (eg BSc)	Main Subject(s) (eg Psychology and Business)	Class & Division /Grade

	From:				
	To:				
	From:				
	To:				
	From:				
	To:				
	From:				
	To:				

Relevant Experience - Occupational and/or Research Experience

List all relevant experience.

Dates should be in the dd/mm/yyyy format eg 15/09/2019. For current posts state "current" in Date to.

* FTE months is for Clearing House use only and will be completed automatically by our website.

Status is paid or voluntary.

Sector is NHS, Social Services, Education, Private, Charitable or Other.

Give the country you worked in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales.

Give your Area of Work/Research eg adult mental health.

Give a brief description of the Main Duties of this post (200 character limit).

Basic details	Description of post
Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:

Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
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Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:

Date from: Date to: Hours p/week: FTE months*: Status: Sector: Country:	Job Title: Employer: Area of Work: Main Duties:
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Relevant Experience - Other Experience

If there are any periods of your adult life not accounted for in the Experience and Qualifications sections, such as time spent travelling, other work experience, periods of unemployment etc, please give dates and a brief description of your activities (eg 09/2016 to 03/2017 travelling in South America). 700 character limit for this question.

Personal Statements - Reflection on Your Work/Research Experience

In what way have your work and/or research experiences made you a better candidate for training in clinical psychology? 3,000 character limit for this question.

Please give details of any publications/dissemination resulting from your work. 1,500 character limit for this question.

Personal Statements - Background Information

What would you hope to gain from training?

750 character limit for this question.

Other information about yourself eg activities/interests apart from psychology.

750 character limit for this question.

If your experience reference is not from your current employer please give details of the reasons for this. Also, you should not normally ask your close relations, members of your immediate household or your business partner to be your referee, but if you cannot avoid using such a referee you must explain why and state the nature of the relationship here.

700 character limit for this question.

If there are any other factors relevant in assessing your application please give brief details here.

700 character limit for this question.

You answer this when you start an application on our website and when you submit an application.

In accordance with the General Data Protection Regulation (GDPR), I give my consent for:

- The Clearing House to share basic information about me with my referees in order to collect my references.
- The information provided by myself and by my referees to be used by the Clearing House to process my application and manage my user account, including contacting me where necessary.
- The information provided by myself and by my referees to be retained and made available for: use in future applications I may make; use by the Clearing House to manage my user account; use for the purposes of audit, research and service enhancement by both the Clearing House and the Course Centres I am applying to.

I give my consent

You answer this when you submit an application

In accordance with the General Data Protection Regulation (GDPR), I give my consent for:

- The information provided by myself and by my referees to be used by Course Centres in their selection process and for general student/staff administration purposes, including contacting me where necessary.
- The Clearing House and Course Centres to contact third parties to verify the information provided by myself and by my referees, and for those third parties to release personal data about me in the verification process.

I give my consent

You answer this when you submit an application

The Clearing House occasionally receives requests to contact applicants about research/audit projects being conducted by third parties (eg other clinical psychology course centres). Can we contact you about this? (For further details see www.leeds.ac.uk/chpccp/dataprotection.html).

I give my consent

I do not give my consent

You answer this when you submit an application

I certify that the information I have submitted in my application as a whole is correct and complete to the best of my knowledge.

I agree to the declaration

When you submit your application you are confirming that the information you give is correct and complete. If the Clearing House or the Course Centres believe that you or any other person has given false information in your application or in your references; has omitted any information requested in the application, references, guidance, or on our website or our online application system; has omitted other material information; or has made any misrepresentation in the information given; we will take the necessary steps to check the authenticity of your application. The Clearing House and the Course Centres reserve the right at any stage to ask you to give further details on any aspect of your application eg proof of identification, status, academic qualifications etc. If you do not provide satisfactory information within the given time period, or if any part of your application is found to be fraudulent in any way, the Clearing House and the Course Centres reserve the right to cancel your application and withdraw any offers.

The factual content of a sample set of applications may be checked and referees may be contacted on a random basis. For the purpose of preventing fraud, the Clearing House and the Course Centres reserve the right to disclose information on your application to outside agencies eg universities, employers, the British Psychological Society, the Home Office etc. Fees paid for applications cancelled due to fraud are not refundable.

The Clearing House can accept no responsibility for errors in the handling of applications howsoever caused. By accepting your application we are not confirming your eligibility for entry to courses. We treat all applications in strict confidence.

For more information about data protection and privacy please see the following page of our website: www.leeds.ac.uk/chpccp/dataprotection.html

SAMPLE - DO NOT FILL IN



EQUAL OPPORTUNITIES MONITORING FORM

The Clearing House collects this information to produce anonymised data, both nationally and for each course centre. It could also be used for the purposes below, so we need to know if you consent to these (see www.leeds.ac.uk/chpccp/equalopps.html for details).

I give my consent for the information I give to be used as described above, in accordance with Data Protection law. Also:

Purpose 1 - Do you give your consent for the information you give in this section to be included in the national anonymised data we make public on our website?

I give my consent

I do not give my consent

Purpose 2 - Do you give your consent for the course centres you have applied to to have access to the information you give in this section for research to be conducted only after selection is complete? For this purpose the data would not be anonymous.

I give my consent

I do not give my consent

Purpose 3 - Do you give your consent for the course centres you have applied to to have full access to the information you give in this section? For this purpose the data would not be anonymous and the course centres would have access to it during their selection process.

I give my consent

I do not give my consent

What is your gender?

- Female
- Male
- Prefer not to say

What is your marital status?

- Divorced or separated
- Married/civil partnership/cohabiting
- Single
- Widowed
- Prefer not to say

What is your age?

- 20-24
- 25-29
- 30-34
- 35-39
- 40-44
- 45-49
- 50-54
- 55 and over
- Prefer not to say

What is your country of permanent residence?

- UK
- Other European Union/European Economic Area
- Other
- Prefer not to say

Do you have dependants?

- No
- Yes
- Prefer not to say

What is your sexual orientation?

- Bisexual
- Gay man
- Gay woman/lesbian
- Heterosexual/straight
- Other sexual orientation - please specify:
- Prefer not to say

When you were **AGE 17**, what was your home UK postcode?

Please give the **full** postcode eg AN1 1AN (If this question is not appropriate for you, eg you did not grow up in the UK, please enter "N/A").

This is used for monitoring the socio-economic background of applicants - see www.leeds.ac.uk/chpccp/equalopps.html

What is your ethnic group?

- Asian, Asian British, Asian English, Asian Scottish or Asian Welsh
 - Bangladeshi
 - Indian
 - Pakistani
 - Any other Asian background - please specify:

- Black, Black British, Black English, Black Scottish or Black Welsh
 - African
 - Caribbean
 - Any other Black background - please specify:

- Mixed
 - White & Asian
 - White & Black African
 - White & Black Caribbean
 - Any other Mixed background - please specify:

- White
 - British - English
 - British - Scottish
 - British - Welsh
 - Any other British (white) background - please specify:
 - Irish
 - Any other White background - please specify:

- Chinese/Middle Eastern/Other ethnic background
 - Chinese
 - Middle Eastern/North African
 - Any other background - please specify:

- Prefer not to say

Do you have a disability?

- No
- Yes
- Prefer not to say

If you answered YES above, please give details:

- Blind/partially sighted
- Deaf/hearing impairment
- Dyslexia
- Mental health difficulties
- Personal care support
- Unseen disability eg diabetes, epilepsy, asthma
- Wheelchair user/mobility difficulties
- 2 or more of the above disabilities/special needs
- Other disability/special need - please specify:

Do you have a religion or similar belief?

- No
- Yes
- Prefer not to say

If you answered YES above, please give details:

- Baha'i
- Buddhist
- Christian - Protestant
- Christian - Roman Catholic
- Christian - Other - please specify:
- Hindu
- Jain
- Jewish
- Muslim
- Sikh
- Other religion or similar belief - please specify:

SAMPLE - DO NOT FILL IN