

From: Freedom of Information

Sent: 09 October 2020 16:03

To:

Subject: Freedom of Information Response (Our Ref: K/20/351)

Dear

Freedom of Information Response (Our Ref: K/20/351)

Thank you for your Freedom of Information (FOI) request dated 13 September 2020, reference K/20/351.

Your request read:

1. "The total number of your workforce as a whole.
2. The total number of staff who have died FROM Covid 19 within your organisation
3. The total number of staff who have been admitted to hospital as a result of Covid 19
4. The total number of staff who have been properly diagnosed with Covid 19 not requiring hospitalisation
5. The total number of staff who have had to take time off work through isolation procedures not counting when the offices were actually closed"

The University of Leeds holds some of this information.

The total number of staff employed by the University of Leeds as of 30 September 2020 is 9,274.

There is no obligation to provide the University with the cause of death where a staff member passes away. Therefore, we do not hold information in relation to question two.

We do not have a specific absence code for Covid-19 related absence and as such do not hold any information in relation to questions three, four or five. We would also note that as the vast majority of staff are currently working remotely (and have been since March 2020), unless hospital admission, illness or isolation requirements resulted in absence from work, there is no requirement to notify the University of a diagnosis.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary

The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds