

**From:** Freedom of Information

**Sent:** 09 October 2020 15:45

**To:**

**Subject:** Freedom of Information Response (Our Ref: K/20/355)

Dear

**Freedom of Information Response (Our Ref: K/20/355)**

Thank you for your Freedom of Information (FOI) request dated 15 September 2020, reference K/20/355.

Your request read:

- “1. If your organisation uses contingent workers (contractors, temps, freelancers), how many working currently across the organisation?
2. What is the annual spend on contingent workers?
3. If you have any framework and technology platform (Managed Service Programme or Provider /Vendor Management System) to manage the contingent workers?
4. Through what government framework has the service been procured and when is it being retendered or up for renewal?
5. Who is the incumbent Managed Service Provider and what Vendor Management System is being used?
6. Who is the relevant point of contact in the organisation responsible for this process for any retender or renewal?”

The University of Leeds holds/does not hold/may hold/holds some of this information. For your convenience we have responded to each of your questions in turn below.

**1. If your organisation uses contingent workers (contractors, temps, freelancers), how many working currently across the organisation?**

We do use contingent workers. There are currently (as of early September) 41 members of temporary staff. We do not separately record details of contractors or freelancers.

**2. What is the annual spend on contingent workers?**

£6.5m

**3. If you have any framework and technology platform (Managed Service Programme or Provider /Vendor Management System) to manage the contingent workers?**

N/A

**4. Through what government framework has the service been procured and when is it being retendered or up for renewal?**

OJEU tender, looking to retender October 2020

**5. Who is the incumbent Managed Service Provider and what Vendor Management System is being used?**

N/A; we do not have a managed service

**6. Who is the relevant point of contact in the organisation responsible for this process for any retender or renewal?**

Colin Challinor.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on [foi@leeds.ac.uk](mailto:foi@leeds.ac.uk)

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle  
Deputy Secretary  
The University of Leeds  
Leeds  
LS2 9JT

Email: [foi@leeds.ac.uk](mailto:foi@leeds.ac.uk)

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website ([www.leeds.ac.uk](http://www.leeds.ac.uk)).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

**Chloe Wilkins**  
Freedom of Information Officer

Secretariat  
University of Leeds

