

**From:** Freedom of Information

**Sent:** 14 October 2020 15:52

**To:**

**Subject:** Freedom of Information Response (Our Ref: K/20/390)

Dear

**Freedom of Information Response (Our Ref: K/20/390)**

Thank you for your Freedom of Information (FOI) request dated 3 October 2020, reference K/20/390.

Your request read:

“Please can you provide the following information in relation to your Outsourced Catering and Cleaning Contracts? Where your organisation does not currently outsource these provisions please can you reply to that effect.

Outsourced Catering

- Contract Start Date
- Contract End Date
- Provision for any extensions to the contract term
- The supplier(s) name(s)
- The annual cost of the services

Outsourced Cleaning

- Contract Start Date
- Contract End Date
- Provision for any extensions to the contract term
- The supplier(s) name(s)
- The annual cost of the services”

The University of Leeds holds this information, which is disclosed in the table below:

	Catering*	Cleaning
<b>Start date</b>	1 April 2019	1 April 2017
<b>End date</b>	31 March 2021	31 March 2021
<b>Extensions</b>	Contract end date includes two one-year extensions (four years in total)	Contract end date includes two one-year extensions (four years in total)
<b>Supplier names</b>	Blue Pepper; Opposite; Shine	Churchill; Crystal Facility Management; Regent Office Care
<b>Annual cost</b>	Framework agreement – spend in 2019/20 is £129k	£1.2m in 2019/20; £1.4m in 2020/21

\* Provision of Supplementary Catering Services (Support in-house provision for events etc.)

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on [foi@leeds.ac.uk](mailto:foi@leeds.ac.uk)

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle  
Deputy Secretary  
The University of Leeds  
Leeds  
LS2 9JT

Email: [foi@leeds.ac.uk](mailto:foi@leeds.ac.uk)

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website ([www.leeds.ac.uk](http://www.leeds.ac.uk)).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

**Chloe Wilkins**  
Freedom of Information Officer

Secretariat  
University of Leeds