

From: Freedom of Information

Sent: 11 December 2020 16:08

To:

Subject: Freedom of Information Response (Our Ref: K/20/469)

Dear

Freedom of Information Response (Our Ref: K/20/469)

Thank you for your Freedom of Information (FOI) request dated 13 November 2020, reference K/20/469.

Your request read:

“I would like to submit a Freedom of Information request regarding Hong Kong Police Force (HKPF) job openings advertised on your institution's careers website/student careers portal. If your institution has never advertised such openings to its students, please respond stating so.

Preferably in excel format, I would like to know:

1. If openings were advertised in the 2019/2020 academic year; if so,
 - a) the role,
 - b) the day it was posted,
 - c) the day it closed,
 - d) the day it was taken down (if applicable; and if so, why),
 - e) whether only applications from Hong Kong residents were accepted.

2. If openings are being advertised in the 2020/2021 academic year; if so,
 - a) the role,
 - b) the day it was posted,
 - c) the day it closes,
 - d) the day it was taken down (if applicable; and if so, why),
 - e) whether only applications from Hong Kong residents were accepted.

3. From 2010 and onwards, the years the institution has advertised job openings in the HKPF. (If the cost to answer this question exceeds the limit, please disregard it.)

4. Plain text/screenshots of the advertisement (and attached files) for the academic years of
 - a) 2019/20,
 - b) 2020/21. (If the cost to answer this question [4a&b] exceeds the limit, please disregard it.)

5. The portal used by the institution to promote all and any job openings to its students (e.g. MyAdvantage). If the institution uses an internal careers portal (and not a third-party platform), please state its name.

Please note:

- "The role" is defined as the job opening or position that is advertised to students, such as "probationary inspector", "police mentorship programme outreach (PMPO)", "editorial assistant", "human resources intern", "auditing placement", "PR account executive", "work experience". It is used interchangeably with "job opening", "posting", "opening".
- "The day it was posted" is defined as the date the role was first put up on your institution's careers portal or website.
- "The day it closed/closes" is defined as the date from which applications for the role will no longer be accepted.
- "The day it was taken down" is defined as the date the job advertisement was removed from the website premature to the day it was going to be closed.
- "Careers portal" and "job portal" are used interchangeably."

The University of Leeds holds some information relevant to your request. We have answered each of your questions in turn below.

- 1. If openings were advertised in the 2019/2020 academic year; if so: the role:**
 - a) the day it was posted:**
 - b) the day it closed,**
 - c) the day it was taken down (if applicable; and if so, why),**
 - d) whether only applications from Hong Kong residents were accepted.**

Not applicable – no relevant jobs were posted in 2019/20.

- 2. If openings are being advertised in the 2020/2021 academic year; if so,**
 - a) the role:**

Police Inspector / Police Constable

- b) the day it was posted**

19 August 2020

- c) the day it closes**

16 November 2020

- d) the day it was taken down (if applicable; and if so, why)**

Not applicable

- e) whether only applications from Hong Kong residents were accepted.**

The Job Description set out that:

“You must be a permanent resident of the Hong Kong Special Administrative Region and have lived in Hong Kong for at least seven years.”

3. From 2010 and onwards, the years the institution has advertised job openings in the HKPF. (If the cost to answer this question exceeds the limit, please disregard it.)

We only hold partial information in relation to this part of your request. The vacancy system only holds records dating back to 2016. As such, we do not hold any information in relation to the years 2010-2015 (inclusive).

One relevant job vacancy was advertised in 2018, in addition to the 2020 vacancy referred to above.

4. Plain text/screenshots of the advertisement (and attached files) for the academic years of
a) 2019/20

Not applicable.

b) 2020/21

Please find this information attached as a PDF.

5. The portal used by the institution to promote all and any job openings to its students (e.g. MyAdvantage). If the institution uses an internal careers portal (and not a third-party platform), please state its name.

MyCareer (internal name) GTI are the software providers.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO

cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins

Freedom of Information Officer

Secretariat

University of Leeds