

From: Freedom of Information

Sent: 17 December 2020 16:06

To:

Subject: Freedom of Information Response (Our Ref: K/20/502)

Dear

Freedom of Information Response (Our Ref: K/20/502)

Thank you for your Freedom of Information (FOI) request dated 2 December 2020, reference K/20/502.

Your request read:

“I want to make a Freedom of Information request, could you please send me the following information with regards to the organisation’s Mobile Phones contract.

You may have received the same request in the past and this information sent has now expired and I require an update as soon as possible for the following information:

If there is more than one provider please split all the information including the annual average spend, number of connection, duration, contract dates and internal contact details.

1. Network Provider(s) - Please provide me with the network provider name e.g. EE, Telefonica, Vodafone, Three

2. Annual Average Spend for each Network Provider - Can you please provide me with the average annual spend over the last 3 years. If this is a new contract can you please provide the estimated annual spend.

3. Number of Connections- Number of connections for each network provider. **(number of voice only devices, voice and data devices, data only devices)** please provide me with the breakdown and not the overall total.

4. Duration of the contract- please state if the contract also includes contract extensions for each provider.

5. Contract Start Date- please can you provide me with the start date of the signed agreement. Please do not provide me with the framework contract date I require the contract dates of the signed agreement. **(if there are multiple start dates, could you please provide me with the earliest date for each provider)**

6. Contract Expiry Date- please can you provide me with the expiry date of the signed agreement. Please do not provide me with the framework contract date I require the contract dates of the signed agreement. If the contract is rolling please state.

7. Contract Review Date- Please can you provide me with a date when the organisation plans to review this contract.

8. The person in the organisation responsible for this particular contract. Can you send me the full contact details Contact Name, Job Title, Contact Number and direct email address for each network provider? If full contact details cannot be provided please send me their actual job title.

9.If the mobile phone contract is provided by a managed contract please provide me with the actual name of the network provider along with the number of connections and the internal contact from within the organisation responsible for this contract.

Please can you provide me with the latest information- If the organisations are currently out to tender please can you also state the approx. date of the award along with the information above.

Also if the contract in the response has expired/rolling please can you provide me with further information if available of the organisation's plans going forward with regards to mobiles and the current status?

If this contract was awarded within the past three months can you please provide me with a shortlist of suppliers that bid on the contract?"

The University of Leeds holds this information.

1. Network Provider(s) - Please provide me with the network provider name e.g. EE, Telefonica, Vodafone, Three

O2 and Vodafone

2. Annual Average Spend for each Network Provider - Can you please provide me with the average annual spend over the last 3 years. If this is a new contract can you please provide the estimated annual spend.

O2 - £60k

Vodafone - £50K

3. Number of Connections- Number of connections for each network provider. (number of voice only devices, voice and data devices, data only devices) please provide me with the breakdown and not the overall total.

O2 - 345 voice only; 283 Voice & Data; 44 Data only

Vodafone – 87 Voice Only; 312 Voice & Data; 50 data only

4. Duration of the contract- please state if the contract also includes contract extensions for each provider.

O2 - Two years with option to extend for further 12 months

Vodafone – expired, under review

5. Contract Start Date- please can you provide me with the start date of the signed agreement. Please do not provide me with the framework contract date I require the contract dates of the signed agreement. (if there are multiple start dates, could you please provide me with the earliest date for each provider)

O2 – 1 July 2020

Vodafone – expired, under review

6. Contract Expiry Date- please can you provide me with the expiry date of the signed agreement. Please do not provide me with the framework contract date I require the contract dates of the signed agreement. If the contract is rolling please state.

O2 – 31 June 2022

Vodafone – expired, under review

7. Contract Review Date- Please can you provide me with a date when the organisation plans to review this contract.

O2 – 1 April 2022

Vodafone – currently under review

8. The person in the organisation responsible for this particular contract. Can you send me the full contact details Contact Name, Job Title, Contact Number and direct email address for each network provider? If full contact details cannot be provided please send me their actual job title.

9.If the mobile phone contract is provided by a managed contract please provide me with the actual name of the network provider along with the number of connections and the internal contact from within the organisation responsible for this contract.

Colin Challinor, category manager, 0113 3434104, c.challinor@adm.leeds.ac.uk

Please can you provide me with the latest information- If the organisations are currently out to tender please can you also state the approx. date of the award along with the information above. n/a

Also if the contract in the response has expired/rolling please can you provide me with further information if available of the organisation's plans going forward with regards to mobiles and the current status?

CCS framework - Network Services 2 RM3808, Lot 6

If this contract was awarded within the past three months can you please provide me with a shortlist of suppliers that bid on the contract?

O2 - Direct award via CCS framework.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds