# Step into Leeds Privacy Information

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| **Data** | **What we do with this** | **How we ask for this** | **How long we keep this** | **Legal Basis** |
| **School name** | Administer your participation | Email from your teacher | 3 years | Public Task |
| **Student Name** | Administer your participation | From your teacher via online form or email | 3 years | Public Task |
| **Teacher name and teacher email** | Administer your participation | Email from your teacher | 3 years | Public Task |

**Anonymous data we collect**

We will ask your teacher for anonymous information about you to assess your eligibility to take part and to make the project inclusive of your needs; this will include your postcode and your health requirements and health, dietary and religious requirements if you attend a campus event.