

Expenses 2018-19: Jane Madeley, Chief Financial Officer

Financial Year: 1 August to 31 July and Quarters: August to October / November to January / February to April / May to July

2018-19 expenses

| Date (of travel) | Amount (£) | Type | Detail (destination of travel) | Payment Type (either "Pre-Booked" or "Expenses") | Notes (i.e. number of nights / number of guests / when used "other" add a description i.e. transfer) |
|------------------|------------|-------------|--------------------------------|--|--|
| 06/08/2018 | £20.00 | car | Leeds to Wakefield | Expenses | N/A |
| 24/08/2018 | £23.20 | car | Leeds to York | Expenses | N/A |
| 12/09/2018 | £7.50 | car | Leeds | Expenses | N/A |
| 28/09/2018 | £23.20 | car | Leeds to York | Expenses | N/A |
| 18/10/2018 | £15.00 | taxi | Leeds to Home | Expenses | 2 passengers (Jane Madeley and Lisa Roberts) |
| 07/11/2018 | £222.00 | rail travel | Leeds to London | Pre-Booked | N/A |

| Date (of travel) | Amount (£) | Type | Detail (destination of travel) | Payment Type (either "Pre- Booked" or "Expenses") | Notes (i.e. number of nights / number of guests / when used "other" add a description i.e. transfer) |
|-----------------------------|-----------------------|---------------|---|--|---|
| 07/11/2018 | £7.00 | taxi | Station to University | Expenses | N/A |
| 19/11/2018 | £277.00 | rail travel | Leeds to London | Pre-Booked | N/A |
| 20/11/2018 | £15.00 | taxi | Home to Leeds | Expenses | N/A |
| 20/11/2018 | £22.00 | taxi | Station to Home | Expenses | N/A |
| 20/11/2018 | £5.95 | subsistence | Leeds to London | Expenses | N/A |
| 12/12/2018 | £334.00 | rail travel | Leeds to London | Pre-Booked | N/A |
| 13/12/2018 | £15.00 | taxi | Home to Leeds | Expenses | N/A |
| 13/12/2018 | £20.00 | taxi | Station to Home | Expenses | N/A |
| 07/01/2019 | £174.00 | rail travel | Leeds to London | Pre-Booked | N/A |
| 08/01/2019 | £14.00 | taxi | Home to Leeds | Expenses | N/A |
| 08/01/2019 | £20.00 | taxi | Station to Home | Expenses | N/A |
| 30/01/2019 | £67.50 | car | Leeds to Nottingham | Expenses | N/A |
| 26/02/2019 | £156.00 | rail travel | Leeds to London | Pre-Booked | N/A |
| 26/02/2019 | £6.00 | taxi | University to station | Expenses | N/A |
| 26/02/2019 | £166.00 | accommodation | London | Pre-Booked | 1 night |
| 27/02/2019 | £5.00 | taxi | Station to University | Expenses | N/A |

| Date (of travel) | Amount (£) | Type | Detail (destination of travel) | Payment Type (either "Pre- Booked" or "Expenses") | Notes (i.e. number of nights / number of guests / when used "other" add a description i.e. transfer) |
|-----------------------------|-----------------------|--|---|--|---|
| 28/02/2019 | £25.00 | Other (please note in description) | Leeds | Expenses | Car parking |
| 06/03/2019 | £9.50 | Other (please note in description) | Leeds | Expenses | Car parking |
| 21/03/2019 | £229.00 | rail travel | Leeds to London | Pre-Booked | N/A |
| 21/03/2019 | £22.00 | Other (please note in description) | London | Expenses | Car parking |
| 21/03/2019 | £20.00 | taxi | London | Expenses | N/A |
| 26/03/2019 | £20.00 | taxi | Leeds | Expenses | N/A |
| 02/04/2019 | £177.00 | Institutional entertaining | Leeds | Expenses | Jane Madeley plus 4 guests |
| 04/04/2019 | £15.00 | taxi | Leeds | Expenses | N/A |
| 04/04/2019 | £20.00 | taxi | Leeds | Expenses | N/A |
| 05/04/2019 | £6.50 | Other (please note in | Leeds | Expenses | Car parking |

| Date (of travel) | Amount (£) | Type | Detail (destination of travel) | Payment Type (either "Pre- Booked" or "Expenses") | Notes (i.e. number of nights / number of guests / when used "other" add a description i.e. transfer) |
|-----------------------------|-----------------------|-------------------------------|---|--|---|
| | | description) | | | |
| 04/04/2019 | £218.00 | rail travel | Leeds to London | Pre-Booked | N/A |
| 30/04/2019 | £385.00 | rail travel | Leeds to London | Pre-Booked | N/A |
| 30/04/2019 | £15.00 | taxi | Leeds | Expenses | N/A |
| 30/04/2019 | £19.60 | taxi | Leeds | Expenses | N/A |
| 10/06/2019 | £13.50 | Institutional entertaining | Leeds | Expenses | Jane Madeley plus 1 guest |
| 17/07/2019 | £175.00 | event | Woburn House, London | Pre-Booked | Conference fee |
| 18/06/2019 | £215.50 | rail travel | Leeds to London | Pre-Booked | N/A |
| 18/06/2019 | £15.00 | taxi | Leeds | Expenses | N/A |
| 18/06/2019 | £6.00 | taxi | Leeds | Expenses | N/A |
| 24/06/2019 | £282.00 | rail travel | Leeds to London | Pre-Booked | N/A |
| 24/06/2019 | £20.00 | taxi | Leeds | Expenses | N/A |
| 17/07/2019 | £245.00 | rail travel | Leeds to London | Pre-Booked | N/A |

