



Declarations of Academic Integrity

The standard declarations of academic integrity to be signed at Registration and on submission of coursework are set out below.

A. To be signed at Registration:

When you become a registered student of the University at first and any subsequent registration you sign the following authorisation and declaration:

“I confirm that the information I have given on this form is correct. I agree to observe the provisions of the University's Charter, Statutes, Ordinances, Regulations and Codes of Practice for the time being in force. I know that it is my responsibility to be aware of their contents and that I can read them in the Taught Student Guidance (available on the University web site: <http://students.leeds.ac.uk/taughtstudentguidance>). I acknowledge my obligation under the Paying Fees section in the Guide to pay all charges to the University on demand.

I agree to the University processing my personal data (including sensitive data) in accordance with its [Code of Practice on Data Protection](#). I consent to the University making available to third parties (who may be based outside the European Economic Area¹) any of my work in any form for standards and monitoring purposes including verifying the absence of plagiarised material. I agree that third parties may retain copies of my work for these purposes on the understanding that the third party will not disclose my identity.”

¹ The European Community with the addition of Norway, Iceland and Liechtenstein.



B. To be signed and receipted with all submitted coursework:

The Declaration, in two forms, given below has been approved by the University. Schools may elect to add to this declaration as they see fit provided that the provisions of the University’s Declaration are included.

1. For Individual pieces of work

I am aware that the University defines plagiarism as presenting someone else’s work, in whole or in part, as your own. Work means any intellectual output, and typically includes text, data, images, sound or performance.

I promise that in the attached submission I have not presented anyone else’s work, in whole or in part, as my own and I have not colluded with others in the preparation of this work. Where I have taken advantage of the work of others, I have given full acknowledgement. I have not resubmitted my own work or part thereof without specific written permission to do so from the University staff concerned when any of this work has been or is being submitted for marks or credits even if in a different module or for a different qualification or completed prior to entry to the University. I have read and understood the University’s published rules on plagiarism and also any more detailed rules specified at School or module level. I know that if I commit plagiarism I can be expelled from the University and that it is my responsibility to be aware of the University’s regulations on plagiarism and their importance.

I re-confirm my consent to the University copying and distributing any or all of my work in any form and using third parties (who may be based outside the EU/EEA) to monitor breaches of regulations, to verify whether my work contains plagiarised material, and for quality assurance purposes.

I confirm that I have declared all mitigating circumstances that may be relevant to the assessment of this piece of work and that I wish to have taken into account. I am aware of the University’s policy on mitigation and the School’s procedures for the submission of statements and evidence of mitigation. I am aware of the penalties imposed for the late submission of coursework.

2. For Group Work

On the understanding that other members of the group have made contributions to the attached submission, I promise (as in 1 above).

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