



# Session Overview

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**Title of session:** *Developing University Skills: Referencing and Plagiarism*

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**Length:** 60 minutes (this is an approximate timing - there is scope to make the session longer, or complete some of the exercises separately)

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**Learning Objectives:**

During this session, ALL students will:

- Be introduced to some basic referencing techniques
- Gain an understanding of what constitutes plagiarism
- Be able to apply learnt skills to their own research

MOST students will:

- Understand how to vary the incorporation of references in their own work
- Have an understanding of how to paraphrase and avoid over-quoting
- Know how to avoid plagiarism in their own work

SOME students will:

- Have a thorough understanding of good academic practice and competent academic writing style
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**Resources:** PowerPoint, Blank worksheets, Books for referencing exercise 2

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**Keywords:** Referencing, Plagiarism, Academic Writing

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**Progress check:**  
**Check progress by individual task outcomes**

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**Activities:**

**STARTER:**

- introduction to referencing

**DEVELOPMENT:** Talk and tasks

- Listen/respond:** Introduction to reference lists
- Listen/respond:** How to use reference lists or bibliographies
- Task:** Get students to put into practice what they have learnt, can they recognise plagiarism?

**PLENARY:** How to be disciplined when reading, note taking and how to take references as you go along

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**Session most Relevant to:** Students involved in essay writing, interested in extended independent research, or those at early/mid stage of their EPQ.

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**Links and signposting:** This session links to all other EPQ-based sessions, knowledge of referencing is required in order for students to write up and complete their EPQ.

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# Programme Outline

| Stage | Slide number(s) | Description  | Exercises Involved:                    | Aims:  |
|-------|-----------------|--|--|--|
| 1     | 3-7             | Referencing  |  | Introduces students to referencing :<br>Why we reference<br>When to provide a reference<br>Referencing strategies  |
| 2     | 8-15            | Citations, direct quotations and editing quotes                                |  | Explains how references are cited within the main body of assignments<br>Introduces two commonly used styles: Harvard and Numeric<br>Use of quotation marks and editing quotes               |
| 3     | 16-18           | Reference lists and bibliographies, plus opportunity to practice learnt skills | <b>Exercise 1</b><br><b>Exercise 2</b> | Introduces how to use reference lists/bibliographies according to style of referencing<br>Two exercises to get students thinking about what they have learnt and putting this in to practice |
| 4     | 19-22           | Plagiarism   | <b>Exercise 3</b>                      | Introduces plagiarism:<br>What constitutes plagiarism<br>How to avoid plagiarism   |
| 5     | 23-24           | Reading and note taking and top tips to take away                              |  | Explains how to be disciplined when reading and note taking, in order to help with referencing and avoiding plagiarism   |