

Dear Applicant,

Freedom of Information request reference K/20/047

Thank you for your Freedom of Information (FOI) request dated 24 January 2020, reference K/20/047.

Your request read:

“Could you please tell me the total annual staffing costs of the university media team for 2018/19 and the number of staff on this team?

Could you furthermore tell me the total annual staffing costs of the university Freedom of Information team for 2018/19 and the number of staff on this team?”

The University of Leeds holds this information.

At full capacity, the University media team has six members. The total staffing costs of this team for the academic year 2018/19 was £289,281.

In the 2018/19 academic year there was no FOI team or specific FOI Officer. FOI requests were handled by staff across the organisation alongside their primary roles. As such we do not hold any information relevant to this part of your request.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT
Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow,
Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins

Freedom of Information Officer

Secretariat

University of Leeds