

From: Freedom of Information

Sent: 05 August 2020 15:56

To:

Subject: Freedom of Information Response (Our Ref: K/20/257)

Dear

Freedom of Information Response (Our Ref: K/20/257)

Thank you for your Freedom of Information (FOI) request dated 8 July 2020 reference K/20/257.

Your request read:

“May we please ask under FOI for details on the policy about old technology and what is currently happening with the old technology.

- 1) In particular where the old items are going ?
- 2) what percentage is going to help those in the local community that can not afford computers.
- 3) when the contract / arrangements are up for review.
- 4) Please provide information how your institution is addressing Scope 3 Carbon Emissions in relation with old technology as per our other 3 questions below”

The University of Leeds holds this information.

1) In particular where the old items are going?

The majority of all our hardware is sent back to Stone Computing (one of our main suppliers) and is re-used through various routes. The most common route is supplying them back into schools and colleges where budgets can be tight. If this isn't possible as the hardware is insufficient, the computers will either list on the Stone website for resale, be donated to charity or as a last resort (if the device really isn't in good enough condition) it gets sold for scrap value.

2) what percentage is going to help those in the local community that can not afford computers.

Due to the nature of the information stored on our IT equipment, we must have secure disposal and cannot directly send equipment to vulnerable groups. As such, we ensure as part of our contract with Stone Computers that this is embedded into the contract for secure removal. Once they have the devices, they can remove any sensitive data and make the device suitable for reuse. Although Stone do not have an exact percentage of what gets donated in addition to the above, they have charities that they support namely IT Schools in Africa and Family Fund which is a charity that provides IT for children at home. They also work with many customers to donate to charities of their choice, and have customers who donate their rebates to various different charities.

3) when the contract / arrangements are up for review.

We have frameworks in place which are reviewed every four years

4) Please provide information how your institution is addressing Scope 3 Carbon Emissions in relation with old technology as per our other 3 questions below

We include IT scope 3 emissions in our annual EMR report as part of our waste submission and have targets relating to improvements in purchasing and in reuse and also waste reduction. These figures are calculated using the Environmentally Extended Input Output (EEIO) analysis. This methodology calculates emissions based on £ spent. We currently have an MSc student reviewing this system as part of her dissertation. Her work will help to better understand our footprint and to devise a better way of calculating this to give us a better indication of how to focus our work.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins
Freedom of Information Officer

Secretariat

University of Leeds