

From: Freedom of Information

Sent: 11 August 2020 15:41

To:

Subject: Freedom of Information Response (Our Ref: K/20/275)

Dear

Freedom of Information Response (Our Ref: K/20/275)

Thank you for your Freedom of Information (FOI) request dated 22 July 2020, reference K/20/275.

Your request read:

- “Can I please have your records concerning the sales of personal data from 2019 and 2020, including trading partners and money earned from transactions?”
- Please can I have your records concerning the determining the price of personal data, for sales and sharing for the time period January 2019- Present.
- What is your internal procedure for selling personal data? By this, I mean guidance given to internal staff and the buyer in question, for the time period of January 2019- Present.
- What types of personal data do you sell and are there any limits placed on this? For the time period of January 2019- Present.
- How many Subject Access Requests did you receive in the period 2017-2020, broken down by year? What types of personal data did they typically receive? For example email addresses, home addresses and telephone numbers?”

The University of Leeds holds some of information relevant to your request.

We do not and have never sold personal data, and as such hold no information in relation to your first four questions.

In relation to your final question, our records regarding Data Subject Access Requests (DSARs) are split by academic year (1 August - 31 July):

- 2016/17 - 21
- 2017/18 - 17
- 2018/19 - 29
- 2019/20 (to date) - 30

Requests are generally for data relating to records of the requestor's involvement in our internal procedures (disciplinary, grievance, complaints and accompanying correspondence between staff members); contents of student folders (including details regarding module/course marks, attendance and mitigating circumstances) and staff HR files.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds