

From: Freedom of Information

Sent: 21 September 2020 15:48

To:

Subject: Freedom of Information Response (Our Ref: K/20/280)

Dear

Freedom of Information Response (Our Ref: K/20/280)

Thank you for your clarified Freedom of Information (FOI) request dated 21 August 2020, reference K/20/280.

Your original request read:

“I request the University of Leeds provide the following information (FOIA 2000):

(1) Full true copy of the contract(s) between the University of Leeds and the CHPCCP (covering the dates from inception to 2020) in respect of:

(1.1) The CHPCCP using computer systems and filing systems to create websites, documents, forms, etc, and publish information on the University of Leeds electronic systems;

(1.2) The CHPCCP obtaining and storing the Personal Data of prospective NHS employees on the University of Leeds electronic systems.

(2) Full copy of the contract assigning the University of Leeds as a Data Processor for the Data Controllers (NHS Trusts) in respect of the Personal Data of prospective NHS employees.

(3) Full details of the amount of money paid by the CHPCCP to the University of Leeds per annum.”

Your clarification email read:

“The years are: 2000 to 2020 inclusive.

The total sum paid per annum should suffice; with a clarification of what the payment per annum covers.”

The University of Leeds holds some of this information. For your convenience we have responded to each of your questions in turn below.

- 1. Full true copy of the contract(s) between the University of Leeds and the CHPCCP (covering the dates from inception to 2020) in respect of:**

- a) **The CHPCCP using computer systems and filing systems to create websites, documents, forms, etc, and publish information on the University of Leeds electronic systems;**
- b) **The CHPCCP obtaining and storing the Personal Data of prospective NHS employees on the University of Leeds electronic systems.**

There is no such contract between the University of Leeds and Clearing House. As such, we hold no recorded information relevant to this part of your request.

2. Full copy of the contract assigning the University of Leeds as a Data Processor for the Data Controllers (NHS Trusts) in respect of the Personal Data of prospective NHS employees.

There is no such contract between the University of Leeds and Clearing House. As such, we hold no recorded information relevant to this part of your request. In the hope that it is helpful we can advise that Clearing House are registered with the Information Commissioner's Office as a Data Controller in their own right. You can check the ICO's register on [their website](#)

3. Full details of the amount of money paid by the CHPCCP to the University of Leeds per annum.

Please find the information we hold in the table below. These costs include staff costs, estates and management charges.

Financial Year	Money paid
1999/00	£26,282
2000/01	£31,857
2001/02	£35,307
2002/03	£36,286
2003/04	£39,618
2004/05	£39,851
2005/06	£45,698
2006/07	£47,691
2007/08	£50,957
2008/09	£55,187
2009/10	£70,891
2010/11	£67,816
2011/12	£66,884
2012/13	£67,956
2013/14	£69,203
2014/15	£71,445
2015/16	£71,932
2016/17	£75,440
2017/18	£81,248
2018/19	£84,387
2019/20	£87,897

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds