

From: Freedom of Information

Sent: 08 September 2020 15:41

To:

Subject: Freedom of Information Response (Our Ref: K/20/291)

Dear

Freedom of Information Response (Our Ref: K/20/291)

Thank you for your Freedom of Information (FOI) request dated 30 July 2020, reference K/20/291. Please accept our apologies for the delay in providing you with a response.

Your request read:

“I wish to obtain the following documents:

1. ICT/IM&T/IS Strategy- The IT department strategy or plans, highlights their current and future objectives.
2. ICT Org Chart- A visual document that presents the structure of the IT department, please include name and job titles. If this cannot be sent, please work towards a structure with job titles.
3. ICT Annual or Business Plan- Like the ICT strategy but is more annually focused.
4. ICT Capital Programme/budget- A document that shows financials budget on current and future projects.

If some of these documents are not valid, please state when the 2020 ICT documents are planned to be published.”

The University of Leeds holds some of this information. For your convenience we have responded to each of your questions in turn below.

- 1. ICT/IM&T/IS Strategy- The IT department strategy or plans, highlights their current and future objectives.**

We do not have any document which meets this description.

- 2. ICT Org Chart- A visual document that presents the structure of the IT department, please include name and job titles. If this cannot be sent, please work towards a structure with job titles.**

Please find attached an organisational chart showing job titles.

- 3. ICT Annual or Business Plan- Like the ICT strategy but is more annually focused.**

We do not have any document which meets this description.

- 4. ICT Capital Programme/budget- A document that shows financials budget on current and future projects.**

We do not have an IT capital programme budget.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds