

From: Freedom of Information

Sent: 11 September 2020 14:23

To:

Subject: Freedom of Information Response (Our Ref: K/20/320)

Dear

Freedom of Information Response (Our Ref: K/20/320)

Thank you for your Freedom of Information (FOI) request dated 19 August 2020, reference K/20/320.

Your request read:

“This is a request for information under the Freedom of Information Act. I would like to request the following information, from 1st January 2019 to the current day:

1) Please provide all external correspondence and communications between the Vice Chancellor and the Consulate-General of China, based in Manchester.

2) Please indicate the number of times the university has hosted delegations from the Consulate-General of China in the specified timeframe. For each event, please provide the following:

- A full list of attendees, including the full names and titles of each attendee, as well as who each attendee represents
- The exact time, date and duration of when the event took place
- The location of the event
- A copy of the agenda for the event
- Materials that were handed out and received during the event, such as presentation slides, brochures, reports, and leaflets, as well as any accompanying briefing notes and papers, and minutes taken.

I am happy for you to conduct an electronic search only.”

The University of Leeds holds some information relevant to your request.

In relation to part one of your request, please find the requested information contained within the attached zip file. We have also included a letter sent by the University of Manchester on behalf of the Russell Group of Universities regarding flights for students.

Please note that in all cases wet signatures and the email addresses of support staff have been redacted under section 40(2). Section 40(2) sets out that information is exempt from disclosure if it is the personal data of someone other than the person making the request, and disclosure would; contravene the data protection principles; contravene an objection to processing; or if the data is exempt from the right of subject access. We consider that the release of this information would lead to the identification of individuals and, the case of the signatures would be likely to reveal

sensitive information which could be used to commit identity fraud. Regarding the personal contact information of support staff, to release their name and contact information publicly would go far beyond their expectations as part of their job roles. In both cases, therefore, disclosure would be unfair and would breach the data protection rights of the individuals concerned.

In relation to part two of your request, we can advise that one such visit has occurred.

On 4 September 2019, the Consul General visited the University of Leeds Campus. The visit programme is attached. There was no agenda, nor any materials handed out in the meeting with Sir Alan at the beginning of the day. This was a welcome meeting and as such an agenda was not necessary. Nor was there any agenda or papers for the meeting with Professor Hai Sui Yu (Deputy Vice Chancellor International). Please find attached as a PDF the presentation given during the meeting with the Confucius Institute. No further papers or documents were issued.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds