Dear

Thank you for your Freedom of Information (FOI) request dated 19 December 2019, reference J/19/529.

Your request read:

“Please can you send me the organisation’s Local Area Network (LAN) contract, which may include the following:
- Support and Maintenance- e.g. switches, router, software etc
- Managed- If this includes services than just LAN.
1. Contract Type: Managed or Maintenance
2. Existing Supplier: Who is the current supplier?
3. Annual Spend for each supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.
4. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
5. Number of Sites: The number of sites, where equipment is supported by each contract.
6. Hardware Brand: What is the hardware brand of the LAN equipment?
7. Contract Description: Please provide me with a brief description of the overall contract.
8. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.
9. Contract Expiry Date: When does the contract expire?
10. Contract Review Date: When will the organisation is planning to review the contract?
11. Responsible Officer: Contact details including name, job title, contact number and email address?

If the LAN maintenance is included in-house please include the following information:
1. Hardware Brand: What is the hardware brand of the LAN equipment?
2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
3. Number of Sites: Estimated/Actual number of sites the LAN covers.
4. Responsible Officer: Who within the organisation is responsible for LAN please provide me with contact details including name, job title, contact number and email address?

If the contract is managed by a 3rd party e.g. Can you please provide me with
1. Existing Supplier: Who is the current supplier?
2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
3. Number of Sites: Estimated/Actual number of sites the LAN covers.
4. Contract Type: Managed, Maintenance, Installation, Software
5. Hardware Brand: What is the hardware brand of the LAN equipment?
6. Contract Description: Please provide me with a brief description of the overall contract.
The University of Leeds holds some of this information.

In relation to your first set of questions, our answers are set out below.

1. **Contract Type: Managed or Maintenance**
   Managed

2. **Existing Supplier: Who is the current supplier?**
   Logicalis

3. **Annual Spend for each supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.**
   £150k

4. **Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.**
   40,000

5. **Number of Sites: The number of sites, where equipment is supported by each contract.**
   25+

6. **Hardware Brand: What is the hardware brand of the LAN equipment?**
   Cisco

7. **Contract Description: Please provide me with a brief description of the overall contract.**
   Maintenance, supply and installation of Cisco hardware and software

8. **Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.**
   5 years

9. **Contract Expiry Date: When does the contract expire?**
10. **Contract Review Date:** When will the organisation be planning to review the contract?

1 February 2024

11. **Responsible Officer:** Contact details including name, job title, contact number and email address?

Colin Challinor, Category manager, 0113 3434104, c.challinor@adm.leeds.ac.uk

In relation to your second and third sets of questions, our answer is “not applicable”.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle  
Deputy Secretary  
The University of Leeds  
Leeds  
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University’s response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Sincerely

**Chloe Wilkins**

**Freedom of Information Officer**

University of Leeds