Dear Applicant,

Freedom of Information request reference K/20/087

Thank you for your Freedom of Information (FOI) request dated 17 February 2020, reference K/20/087.

Your request read:

“a. “The total fines issued by the university in student disciplinary cases in the following years:
   - 2019/20 to date
   - 2018/19
   - 2017/18
   - 2016/17
   If you can’t provide all years within the constraints of the act, please start with most recent year and work backwards.

b. Details of each case - as far as you can provide, but please include the following:
   - Details of the incident
   - Any other punishments also given alongside the fine
   - If you are not able to fulfil part b, please say how many fines per year were for cases of:
     - Sexual harassment/assault
     - Racial harassment/assault

c. Please provide me with the total fines issued, and largest single fine, for each of these categories

d. How the money from these fines was used.”

The University of Leeds holds this information. For your convenience we have responded to each of your questions in turn below.

a) The total fines issued by the university in student disciplinary cases

Due to the small numbers involved, we are unable to provide breakdowns per year. Section 40(2) sets out that information is exempt from disclosure if it is the personal data of someone other than the person making the request, and disclosure would; contravene the data protection principles; contravene an objection to processing; or the data is exempt from the right of subject access. We consider that to provide the per-year breakdown would risk the identification of individuals (both the students themselves, and other parties associated with each case), and therefore reveal personal information. We consider that this would be unfair and would therefore breach their data protection rights.

However, we can provide a total number for the years 2016/17 to 2019/20 to date. In this timeframe a total of 16 fines have been issued.

b) Details of each case - as far as you can provide, but please include the following:

   - Details of the incident
   - Any other punishments also given alongside the fine
c) Please provide me with the total fines issued, and largest single fine, for each of these categories.
d) How the money from these fines was used.

We address these questions together.

Of the 16 cases above, 10 were associated with noise nuisance, three for drug use in university accommodation, and the remainder for miscellaneous issues which we are unable to provide specific information about in order to avoid breaching the data protection rights of the individuals as outlined above. However, we can advise that none were in relation to racial or sexual assault/harassment. Details of the incidents, as far as we are able to share, are provided below:

**Noise nuisance**
- Fines of £30 or £200, dependant on whether a first or repeat offence.
  - Money from fines donated to North Hyde Park Neighbourhood Association
  - Some cases remain ongoing and as such monies have not yet been received. Accordingly, those funds have not been allocated.
- Mediation with landlord in each case.
- Formal warning issued in each case.

**Drug use**
- Fines of £500 each.
  - Money from fines donated to ForwardLeeds
  - Formal warnings issued.

**Misc. circumstances**
- Payment for damage
- Formal warning
- £500 fine donated to affected party
- £500 fine (unpaid by student; case escalated)
- Exclusion from university
- Apology letter to affected party
- Volunteering
- £100 fine donated to affected party

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

**Post:**
Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

**Email:**
foi@leeds.ac.uk
Requests for Internal Review should be submitted within 40 working days of receiving the University’s response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins  
Freedom of Information Officer  
Secretariat  
University of Leeds