Dear

**Freedom of Information Response (Our Ref: K/20/266)**

Thank you for your Freedom of Information (FOI) request dated 16 July 2020, reference K/20/266.

Your request read:

- “The name of the person/s who are the point of contact for your pest control contract
- Their contact details
- The date when the contract is due to be tendered
- Who your incumbent supplier is”

The University of Leeds holds this information.

**The name of the person/s who are the point of contact for your pest control contract**
Joanne Jordan – Contracts Officer

**Their contact details**
j.c.jordan@adm.leeds.ac.uk  T:0113 343 3916

**The date when the contract is due to be tendered**
Expiry date is 31.7.2022

**Who your incumbent supplier is**
NBC Environment

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

**Post:**
Mr D Wardle  
Deputy Secretary  
The University of Leeds  
Leeds  
LS2 9JT

**Email:**
foiservice@leeds.ac.uk
Requests for Internal Review should be submitted within 40 working days of receiving the University’s response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

**Chloe Wilkins**  
Freedom of Information Officer

Secretariat  
University of Leeds