Dear

Freedom of Information Response (Our Ref: K/21/002)

Thank you for your Freedom of Information (FOI) request dated 4 January 2021, reference K/21/002

Your request read:

"In your Guidance to Support Trans Staff and Students you offer the advice on page 3 "Think of people as being the gender that they self-identify as"

Please let me know how many genders there are which a person can self-identify as"

The University does not limit the number of gender categories within which staff and students can self-identify. However, we are required to record and/or report summaries of the characteristics of our staff and/or student population to external organisations (both in the HE sector and for regulatory/legal purposes) and in these instances are required to use the categories provided by the relevant organisation. The University expands on these categories for internal reporting, as appropriate, and these categories are reviewed periodically. To note, as stated on the policy webpages, both the 'Trans Equality Policy' and the 'Guidance to Support Trans Staff and Students' are currently under review and updated versions will be published once finalised.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University’s response to your request. Further information about how
the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds