Dear

Freedom of Information Response (Our Ref: K/21/056)

Thank you for your Freedom of Information (FOI) request dated 29 January 2021, reference K/21/056.

Your request read:

“We would be grateful if you could help in answering our request for information for the following questions; answering for A-F on questions 1-8.
   a) Photocopiers/MFDs (Multi-Functional Devise)
   b) Printers
   c) Print room / reprographic
   d) Desktops
   e) Laptops
   f) Displays
Q1. Please name all the IT resellers that you have contacts with and buy from.
Q2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.
Q3. What year and month is the next hardware refresh due?
Q4. Please name the number of devices deployed by the NHS?
Q5. In reply to question 4, which department/facility are those located?
Q6. Please name the brand and model of the devices mentioned and the spend for each product.
Q7. Details on how these were procured. i.e. By Framework i. Procurement method ii. If Framework, please state which one.
Q8. Do you normally purchase equipment as services or as a capital?
Q9. What is your annual print/copy volume and spend?
Q10. Who is the person(s) within your organization responsible for the MFD’s, print hardware, and supplies contract(s)?
Please provide their title and their contact details.
Q11. Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.”

The University of Leeds holds this information.

Please find the information we hold set out in the table below.

<table>
<thead>
<tr>
<th>Photocopiers/MFDs</th>
<th>Printers</th>
<th>Print room/reprographics</th>
<th>Desktops</th>
<th>Laptops</th>
<th>Displays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please name all the IT resellers that you have contacts with and buy from.</td>
<td>Konica Minolta</td>
<td>DTP Group</td>
<td>Ricoh</td>
<td>Stone Computers</td>
<td>Dell</td>
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<tr>
<td>What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.</td>
<td>5 years ending 31 October 2021</td>
<td>January 2021 (Currently under review by Consortia)</td>
<td>5 years to 27 October 2022</td>
<td>November 2021 (under review by Consortia)</td>
<td>November 2021</td>
</tr>
<tr>
<td>What year and month is the next hardware refresh due?</td>
<td>October 2021</td>
<td>N/A</td>
<td>October 2022</td>
<td>Various</td>
<td>Various</td>
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<tr>
<td>Please name the number of devices deployed by the NHS?</td>
<td>12</td>
<td>66</td>
<td>N/A</td>
<td>1092</td>
<td>174</td>
</tr>
<tr>
<td>In reply to question 4, which department/facility are those located?</td>
<td>All are within Leeds Teaching Hospital Trust as follows: St James; Cancer genetics, Clinical sciences, Wellcome Trust Chapeltown LGI; LIRMM, Clinical education, Seacroft; Ward 5</td>
<td>Dentistry Worsley Building, School of Healthcare, Brenner Building, CSB, Chapel Allerton, LGI</td>
<td>N/A</td>
<td>Dentistry Worsley Building, School of Healthcare, Brenner Building, CSB, Chapel Allerton, LGI</td>
<td>Dentistry Worsley Building, School of Healthcare, Brenner Building, CSB, Chapel Allerton, LGI</td>
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<tr>
<td>Please name the brand and model of the devices mentioned and the spend for each product.</td>
<td>All MFD’s are Konica Minolta Bizhub products as follows: 1 4700b 50 C284e 119 C308 1 C3100p 1 C3350 9 C3351 2 C368 6 C3850 114 C454e 82 C458 14 C554e 11 C558 6 C654e 13 C658 1 C754e 1 Pro1100 5 C754e</td>
<td>Dentistry Worsley Building, School of Healthcare, Brenner Building, CSB, Chapel Allerton, LGI</td>
<td>N/A</td>
<td>Dentistry Worsley Building, School of Healthcare, Brenner Building, CSB, Chapel Allerton, LGI</td>
<td>Dentistry Worsley Building, School of Healthcare, Brenner Building, CSB, Chapel Allerton, LGI</td>
</tr>
<tr>
<td></td>
<td>HP. Various models and prices purchased over several years</td>
<td>All the following products are Ricoh (one of each): Pro C7110SX - 90PPM 5 colour MF Press Pro C7110S - 90PPM 4 colour MF Press Pro 8220S: 136ppm mono production device Pro 8200S: 96ppm mono production device Pro C5210S Digital 80ppm, Light Production Printer</td>
<td>Stone. Various models and prices purchased over several years</td>
<td>Stone. Various models and prices purchased over several years</td>
<td>Stone. Various models and prices purchased over several years</td>
</tr>
<tr>
<td></td>
<td>Dell, various models and prices purchased over several years</td>
<td>Illyama, Dell. Various models and prices purchased over several years</td>
<td></td>
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<tr>
<td>Details on how these were procured. i.e. By Framework i. Procurement method ii. If Framework, please state which one.</td>
<td>CCS framework</td>
<td>NEPA framework</td>
<td>National Education Framework for Multifunctional Devices and associated print services and supplies, reference CPC/DU/MFD/02A</td>
<td>NDNA framework direct award</td>
<td>NDNA framework direct award</td>
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<tr>
<td>Do you normally purchase equipment as services or as a capital?</td>
<td>Services</td>
<td>Services</td>
<td>Capital</td>
<td>Services</td>
<td>Services</td>
</tr>
<tr>
<td>What is your annual print/copy volume and spend?</td>
<td>All figures are pre-lockdown. Approximately 2 million black and white per month Approximately 650,000 colour per month</td>
<td>N/A</td>
<td>All figures are pre-lockdown. Approximately 5.5 million colour prints and 3 million mono prints per annum</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)?</td>
<td>Richard Clarke, Senior Contracts Manager.</td>
<td>Colin Challinor, Category Manager</td>
<td>Ben Waters, Category Manager</td>
<td>N/A</td>
<td>N/A</td>
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</tbody>
</table>
We are withholding spend information under section 43(2) of the Freedom of Information Act. Section 43(2) sets out that information can be withheld if disclosure would, or would be likely to, prejudice the commercial interests of any person or organisation, unless there is an overwhelming public interest in disclosure.

To provide the cost of devices or the cost per copy price, alongside our suppliers and contract end dates would provide competitor organisations with valuable information regarding the incumbent suppliers which would not ordinarily be available. This would enable competitor organisations to adapt their own pricing structures in order to deliberately undercut the incumbent suppliers. This would significantly prejudice incumbent suppliers by providing their competitors with a commercial advantage in future tender processes. We also consider that if the University of Leeds were to disclose this information, fully aware of the commercial risk it poses to the incumbent suppliers, there is a genuine risk to the relationship between ourselves and incumbent suppliers. To release information which we know (or can reasonably assume) will disadvantage our suppliers would be very likely to discourage those same suppliers from working with the University in future. This limits the pool of suppliers available to us in future tender situations. We are therefore satisfied that the disclosure of this information would be likely to prejudice the commercial interests of both the University of Leeds and the current suppliers. We have therefore gone on to consider whether there is any public interest in the disclosure of this information, and if so, whether it is sufficient to outweigh the prejudice which would be likely to occur.

<table>
<thead>
<tr>
<th>Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.</th>
<th>Not applicable</th>
<th>Not applicable</th>
<th>Colin Challinor, Category Manager</th>
<th>Colin Challinor, Category Manager</th>
<th>Colin Challinor, Category Manager</th>
</tr>
</thead>
</table>

Please provide their title and their contact details.
Artificial price deflation does not necessarily represent improved value for money. It is essential that the University is able to procure services based on their genuine value, rather than on prices which have been manipulated in order to undercut existing suppliers. Similarly, it is important that we are able to tender for services from a broad range of suppliers, and do not take action which would unduly limit that pool. To limit the number of suppliers who are willing and able to participate in tender processes would reduce our ability to secure the best value for money. Disclosure of the information would therefore be likely to result in increased costs to the University. This would not be in the public interest.

We are therefore satisfied that the public interest is in favour of maintaining the exemption and withholding the spend information.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
      Deputy Secretary
      The University of Leeds
      Leeds
      LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University’s response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.
Yours sincerely

Chloe Wilkins  
Freedom of Information Officer  
E: foi@leeds.ac.uk