Dear

Freedom of Information Response (Our Ref: K/21/141)

Thank you for your Freedom of Information (FOI) request dated 18 March 2021, reference K/21/141.

Your request read:

1. An updated list of cars and vans (up to 4.5T) owned by or leased to the University. Please include vehicle make, model and year of registration (provided in an Excel format).
2. a. A list of Electric vehicles owned by or leased to the organisation
   b. A list of Hybrid vehicles owned by or leased to the organisation
   c. A list of Diesel vehicles owned by or leased to the organisation
   d. A list of Hybrid vehicles owned by or leased to the organisation
3. Does the University have a future quota or target in relation to electric vehicles in the fleet?

The University of Leeds holds this information.

Please find information in relation to questions one and two disclosed in the attached spreadsheet. We note that you have requested a list of hybrid vehicles twice (at points b and d). We believe that one of these should have instead referred to petrol vehicles, and as such have provided information on petrol vehicles in the attached. Please note that the information includes details of agricultural vehicles (such as lawnmowers); we have separated these vehicles within the attached data.

In relation to your third question, the University does not operate to a specific quota or target, but assesses all requirements prior to purchase on a case by case basis. Following the Vehicle Purchase Procedure, the University encourages the sourcing of electric or hybrid vehicles only opting for diesel where no alternative is available (i.e. tractors).

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
      Deputy Secretary
      The University of Leeds
Leeds  
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University’s response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Chloe Wilkins  
Freedom of Information Officer

Secretariat  
University of Leeds