From: Freedom of Information  
Sent: 31 March 2021 15:36  
To:  
Subject: Freedom of Information Response (Our Ref: K/21/147)  

Dear 

Freedom of Information Response (Our Ref: K/21/147)  

Thank you for your Freedom of Information (FOI) request dated 23 March 2021, reference K/21/147.  

Your request read:  

1. “How many reports did you receive from whistleblowers in 2019 and in 2020?  
2. How many people do you have in your organisation that are trained/ permitted to take reports from whistleblowers?  
3. What training have the people in question number 2 received in whistleblowing?  
4. What cost, if any, was there for this training?  
5. Which organisation delivered each course?  
6. What is the name of the person that arranged this training and what is their email address?  
7. What methods do you have for whistleblowers to contact a person that is authorised to take their report and what are the specific details of these, i.e., email addresses, telephone numbers etc?  
8. What are the email addresses for the people authorised to receive whistleblower reports?  
9. How many whistleblowers have left the organisation within 12 months of making a report?  
10. How many whistleblowers have made an allegation of ‘detriment’ against your organisation?”  

The University of Leeds holds some of this information. For your convenience we have responded to each of your questions in turn below. Please note that the answers below relate to reports specifically made under the University’s Whistleblowing Code of Practice.  

1. How many reports did you receive from whistleblowers in 2019 and in 2020?  
   We received a total of two reports across the timeframe of your request.  
   
2. How many people do you have in your organisation that are trained/ permitted to take reports from whistleblowers?  
   Eleven individuals are specified as contacts in our Whistleblowing Code of Practice.
3. What training have the people in question number 2 received in whistleblowing?
4. What cost, if any, was there for this training?
5. Which organisation delivered each course?
6. What is the name of the person that arranged this training and what is their email address?

We address these questions together. No specific training in whistleblowing is required.

7. What methods do you have for whistleblowers to contact a person that is authorised to take their report and what are the specific details of these, i.e., email addresses, telephone numbers etc?
8. What are the email addresses for the people authorised to receive whistleblower reports?

We address these questions together. This information is set out in our Whistleblowing Code of Practice.

9. How many whistleblowers have left the organisation within 12 months of making a report?

We do not link whistleblower records with HR records. It would be inappropriate, and contrary to the expectations of whistleblowers, for information to be linked in this way. Furthermore, whistleblowing reports can be made anonymously, and in such cases it is not possible to cross-reference the report with information regarding staff who have left the organisation.

10. How many whistleblowers have made an allegation of ‘detriment’ against your organisation?

None.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle  
Deputy Secretary  
The University of Leeds  
Leeds  
LS2 9JT

Email: foi@leeds.ac.uk
Requests for Internal Review should be submitted within 40 working days of receiving the University’s response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds