

From: Nathan Ng [lw19nn] **On Behalf Of** Freedom of Information

Sent: 17 June 2021 12:05

To:

Subject: Freedom of Information Response (Our Ref: K/21/184)

Dear

Freedom of Information Response (Our Ref: K/21/184)

Thank you for your Freedom of Information (FOI) request dated 08 April 2021, reference K/21/184. Please accept our sincere apologies for the delay in providing a response to your request.

Your request read:

“Once again under the Freedom of Information Act 2000, I’d love it if you could share information regarding the university’s parking permit application/allocation. I’m aware the policy has changed during the Covid-19 pandemic, so the following questions apply to the most recent “normal” permit application process.

1. How many staff applied for a University of Leeds parking permit?
2. How many of the above were rejected solely because there were not enough spaces available? I.e, they met all eligibility requirements but lost out in a lottery/waiting list/need-based/similar system?
3. How many staff permits does the university have to offer?
4. If available, how many staff drive to the university and park off-site?”

The University of Leeds holds some of this information. Please see below for the relevant answers to your requests.

1. How many staff applied for a University of Leeds parking permit?

Between the launch of the Interim Permit in September 2020, and receipt of your request in April 2021, a total of 800 applications have been received.

2. How many of the above were rejected solely because there were not enough spaces available? I.e, they met all eligibility requirements but lost out in a lottery/waiting list/need-based/similar system?

None of the 800 applications the University received were rejected. The University’s only application criteria is that the applicant must be a staff member.

3. How many staff permits does the university have to offer?

The University has approximately 1,250 parking spaces. A total of 1,000 spaces are normally allocated to staff permits and the remainder to be allocated for booked day parking, contractors, and visitors. The number of offered staff permits for parking is not fixed and varies depending on demand and permit usage.

4. If available, how many staff drive to the university and park off-site?

The University does not monitor how many staff who drive and park off-site and therefore does not hold any information relevant to this part of your request.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.