

**From:** Freedom of Information

**Sent:** 22 June 2021 15:39

**To:**

**Subject:** Freedom of Information Response (Our Ref: K/21/266)

Dear

**Freedom of Information Response (Our Ref: K/21/266)**

Thank you for your Freedom of Information (FOI) request dated 7 June 2021, reference K/21/266.

Your request read:

“1. General waste services contracts – The organisation’s primary general waste service contract.

Contract profile questionnaire for each type of contract:

1. Supplier/Provider of the services
2. Total Annual Spend – The spend should only relate to each of the service contracts listed above.
3. A description of the services provided under this contract please includes information if other services are included under the same contract.
4. The number of sites the contract covers
5. The start date of the contract
6. The end date of the contract
7. The duration of the contract, please include information on any extensions period.
8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

You may have received the same request in the past. The information sent has now expired and I required an update as soon as possible. If all the information besides the contract dates are the same, I am happy to just receive an update on the contract dates.”

The University of Leeds holds this information. For your convenience we have set out our response to your questions in the table below.

Supplier/Provider of the services	Associated Waste Management
Total Annual Spend (2020/21)	£169,393
Description	General waste and recycling services
The number of sites the contract covers	Campus and Residential Properties
Start date	July 2017
End date	June 2022
Contract duration	4 years with a further year extension

Contact

Mr M Agar, Procurement Manager – Facilities  
Directorate, T:01133433657, E:  
[m.agar@adm.leeds.ac.uk](mailto:m.agar@adm.leeds.ac.uk)

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on [foi@leeds.ac.uk](mailto:foi@leeds.ac.uk)

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle  
Deputy Secretary  
The University of Leeds  
Leeds  
LS2 9JT

Email: [foi@leeds.ac.uk](mailto:foi@leeds.ac.uk)

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website ([www.leeds.ac.uk](http://www.leeds.ac.uk)).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

**Chloe Wilkins**  
Freedom of Information Officer

Secretariat  
University of Leeds