

From: Freedom of Information

Sent: 22 June 2021 15:37

To:

Subject: Freedom of Information Response (Our Ref: K/21/263)

Dear

Freedom of Information Response (Our Ref: K/21/263)

Thank you for your Freedom of Information (FOI) request dated 4 June 2021, reference K/21/263.

Your request read:

“I am trying to obtain the appropriate contact details for the individual or department responsible for the Universities parking management...

Could you please provide the name of the most appropriate contact, or details of the relevant department, to whom I should address any enquiries? If you are able to provide an email address or contact number, I would be extremely grateful.”

The University of Leeds holds this information.

The parking team can be contacted at carparking@leeds.ac.uk

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle
Deputy Secretary
The University of Leeds
Leeds
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure

provided by the University. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Chloe Wilkins

Freedom of Information Officer

Secretariat

University of Leeds