Dear

Freedom of Information Response (Our Ref: K/21/357)

Thank you for your Freedom of Information (FOI) request dated 19 July 2021, reference K/21/357.

Your request read:

“Please could you provide the below information separately for the period covering the 2019/20 academic year, and then the 2020/21 academic year (so far):

Q1) How many reports has your university received alleging that "non-residents" (i.e. people who are not university students and not authorised to be in said building) had entered student property?

I am unsure how you store this information. For example, students may report such intrusions to their accommodation supervisor/block manager, who then should keep an official record of the claim and investigate it in liaison with the university.

Q2) Can you please tell me all the type of buildings the "non-residents" identified in Q1 were alleged to have been in (for example, but not limited to: first year accommodation block, common room etc), along with how many times it was alleged that "non-residents" had been in said building over the requested period, and what month/year the alleged intrusion occurred?

Q2a) What was the age of the person who complained (can you please also tell me if they were a student enrolled at your university or if they were a member of staff, security guard etc).

Q3) For each allegation, how long in days did it take for your university to launch an investigation into the allegation of "non-residents" entering student property (from the day the allegation was first reported)?

Q3a) Did you ever identify who the "non-resident" was (please provide as many details here as possible- without, of course, comprising personal information; i.e. how long it took to identify them, if they were reported to the police etc).”

The University of Leeds does not hold this information.

Staff do not control entry to our residence sites. Students are able to come and go freely and are responsible for controlling the access of their own visitors/guests. On
(rare) occasions when persons are found on the premises who are not supposed to be there, security staff have required them to leave with no further investigation taking place.

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on foi@leeds.ac.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

Post: Mr D Wardle  
Deputy Secretary  
The University of Leeds  
Leeds  
LS2 9JT

Email: foi@leeds.ac.uk

Requests for Internal Review should be submitted within 40 working days of receiving the University’s response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website (www.leeds.ac.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Chloé Wilkins  
Freedom of Information Officer

Secretariat  
University of Leeds