From: Residence Life  
Sent: 02 July 2021 09:53  
To: Residence Life <ResidenceLife@leeds.ac.uk>  
Subject: Self-isolating past contract end date  
Importance: High

Dear Resident

Thank you for completing the self-isolating form.

If you require any assistance during this time, please do not hesitate to get in touch with us. We are also writing to let you know what will happen with your contract, as the end of your isolation period extends beyond the end of your contract end date.

As you should not leave or move from your accommodation during your period of isolation, we will extend your contract until the end date of your isolation period. We also ask that you provide us with confirmation that you are required to self-isolate in order to provide this additional period of time rent-free.

Please read the following information on what we ask you to provide us depending on the reason you are self-isolating.

- **If you have symptoms of COVID-19:** Please arrange a [PCR test via the NHS](https://www.gov.uk/coronavirus) and once you have these results please forward us a copy of your test result.

- **If you have tested positive for COVID-19:** Please provide us a copy of your test results. If you have only have a lateral flow test to date, please provide a copy of this result notification and we ask that you also [arrange a PCR test](https://www.gov.uk/coronavirus) in line with government guidance. Once you have the PCR test result, please provide us a copy.

- **If you have been contacted by NHS track and trace:** A copy of the notification from the NHS that you are required to self-isolate will suffice.

Please email this confirmation to us as soon as possible at Residencelife@leeds.ac.uk

Should you have any questions please don’t hesitate to get in touch.

Kind regards,

*Residence Life | Residential Services | University of Leeds |*

b: [residencelife@leeds.ac.uk](mailto:residencelife@leeds.ac.uk)  
w: [accommodation.leeds.ac.uk](http://accommodation.leeds.ac.uk)