Dear

Freedom of Information Response (Our Ref: K/21/378)

Thank you for your Freedom of Information (FOI) request dated 3 August 2021, reference K/21/378.

Your request read:

1) “What brand of Laptop, Workstation and Tablet are currently in place?
2) How many Laptops, how many Workstations, and how many Tablet devices do you have?
3) What is the average age of the devices that you have?
4) What is your planned refresh cycle for devices? i.e. every 3 years, 5 years or more
5) When do you next plan to procure devices?
6) Who is the decision maker for vendor selection of end-user hardware and what are their contact details?
7) What procurement model is in place i.e. do you own or do you lease devices?
8) Do you purchase end-user hardware via a Tender, if so, which Framework do you use?”

The University of Leeds holds this information. For your convenience we have responded to each of your questions in turn below.

1) **What brand of Laptop, Workstation and Tablet are currently in place?**

Laptops – Dell
Workstations – Stone
Tablets – various brands are in use

2) **How many Laptops, how many Workstations, and how many Tablet devices do you have?**

Approximate figures are set out below.

- Laptops – 7000
- Workstations - 18,000
- Tablets – 1000

3) **What is the average age of the devices that you have?**

Approximately three to four years old.
4) **What is your planned refresh cycle for devices? i.e. every 3 years, 5 years or more**

Five years

5) **When do you next plan to procure devices?**

2022

6) **Who is the decision maker for vendor selection of end-user hardware and what are their contact details?**

Head of Service Management and Infrastructure, [Dan Simms](mailto:)

7) **What procurement model is in place i.e. do you own or do you lease devices?**

Own

8) **Do you purchase end-user hardware via a Tender, if so, which Framework do you use?**

Yes - NDNA

We hope this information is helpful. If you have any questions about this email, however, please do not hesitate to contact us on [foi@leeds.ac.uk](mailto:foi@leeds.ac.uk)

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you can request an Internal Review. Requests for Internal Review should be made in writing using the following contact information:

**Post:**
Mr D Wardle  
Deputy Secretary  
The University of Leeds  
Leeds  
LS2 9JT

**Email:**  
[foi@leeds.ac.uk](mailto:foi@leeds.ac.uk)

Requests for Internal Review should be submitted within 40 working days of receiving the University's response to your request. Further information about how the University manages Freedom of Information requests and about our complaints procedure is also available on our website ([www.leeds.ac.uk](http://www.leeds.ac.uk)).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review/complaints procedure provided by the University. The Information Commissioner can be contacted at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely
Chloe Wilkins
Freedom of Information Officer

Secretariat
University of Leeds